



Project No.: 618103-EPP-1-2020-1-PS-EPPKA2-CBHE-JP

Edu4ALL

Disability as diversity: The inclusion of students with disabilities in higher education

Deliverable D2.1	Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals
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Work Package (WP)	WP2: Development
WP Leader	National and Kapodistrian University of Athens
WP members	Palestine Technical University Kadoorie National and Kapodistrian University of Athens The University of the Basque Country Irbid National University Partners for Sustainable Development The University of Jordan Al-Ummah University College Palestine Technical College Int@E UG General Union of Disabled Palestinian
Issue date	27 July 2022
Version/Status	V2.0

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Co-funded by the
Erasmus+ Programme
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Project information

Project number	618103-EPP-1-2020-1-PS-EPPKA2-CBHE-JP
Action code	CBHE-JP
Project acronym	Edu4ALL
Project Title	Disability as diversity: The inclusion of students with disabilities in higher education
Funding scheme	Erasmus+ KA2
Date of EC approval	31/07/2020

Contact

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Project Website	https://www.ptuk.edu.ps/projects/edu4all/

Document Data

Distribution List*	RE
Work Package	WP2: Development
Task	2.1
Deliverable Title	Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals
Work Package Leader	National and Kapodistrian University of Athens
Work Package Members	National & Kapodistrian University of Athens Palestine Technical University Kadoorie Irbid National University Partners for Sustainable Development The University of Jordan Al-Ummah University College Palestine Technical College Int@E UG
Date of issue	27/07/2022
Total number of pages	135

*Choose from:

PU (Public)

RE (Restricted to a group specified by the Consortium (including the Commission Services)

CO (Confidential, only for members of the Consortium (including the Commission Services))

Version History

Version	Date	Author/Organization
V0.1	25/7/2022	Palestine Technical University Kadoorie National and Kapodistrian University of Athens
V1.0	28/7/2022	The University of the Basque Country Irbid National University
V2.0	3/8//2022	Partners for Sustainable Development The University of Jordan Al-Ummah University College Palestine Technical College Int@E UG General Union of Disabled Palestinian

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List of Acronyms

This table shows the acronyms used in this deliverable in alphabetical order.

Acronym	Description
EC	European Commission
EU	European Union
HE	Higher Education
HEI	Higher Education Institution
IEU	Inclusive Education Unit
INT@E	Innovative Technologies and Education
INU	Irbid National University
NPO	Non-profit Organization
PC	Partner Country
PSD	Partners for Sustainable Development
PTC	Palestine Technical College
PTUK	Palestine Technical University Kadoorie
UJ	The University of Jordan
UoA	National and Kapodistrian University of Athens
UPV/EHU	The University of the Basque Country
UUC	Al-Ummah University College
WP	Work Package

1 Executive Summary

This report contains information collected and assembled by National and Kapodistrian University of Athens in the context of the project with short name Edu4ALL and full title “Disability as diversity: The inclusion of students with disabilities in higher education”. The project is co-funded by the Erasmus+ Programme of the European Union (EU).

Information presented in this report was acquired from five Higher Education Institutions (HEIs) in two Middle Eastern partner countries (PCs), namely three in Palestine (Palestine Technical University Kadoorie, Al-Ummah University College, and Palestine Technical College), and two in Jordan (Irbid National University, and The University of Jordan).

The work reported here is part of the project’s second Work Package (WP) entitled “Establishing the Inclusive Education Unit at PC HEIs”. The report is one of the project’s deliverables, deliverable D2.1, which presents the answers of the five Universities/Colleges on two survey forms prepared by the WP leader National and Kapodistrian University of Athens, in the context of Task 2.1 “Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals”.

2 Introduction

Edu4ALL projects aims to support disabled students at partner's Higher Education Institutions (HEIs) through the establishment of an Inclusive Education Unit (IEU) at each partner HEI in Palestine and Jordan. To increase impact, and raise awareness of its values and expected outcomes, the project evolves through multiple stages of collaboration between partners. It started with studying the current state and needs of students with disability in Palestine and Jordan and it also investigated good practices and disability policies in top HEIs around the world, particularly in the European Union. Subsequently, by aggregating the results of the two previous stages, Edu4ALL looks forward to improving services provided to the students with disability in Palestinian and Jordanian partner HEIs according to European standards.

Edu4ALL project consortium is composed of nine partners, namely two HEIs from two EU member countries (Spain and Greece), one vocational training specialized firm from Germany, one non-profit organization partner for sustainability development from Palestine, three HEIs from Palestine, and two HEIs from Jordan. The consortium is led by Palestine Technical University Kadoorie (PTUK). The project partners are listed in Table 1, and partners in bold are the HEIs that will establish the IEU by the end of the project and provided input for this report (namely P1, P4, P5, P6, and P7).

Table 1. Edu4ALL partners (PC HEIs in bold)

No.	Partner name	Abbreviation	Type	Country
P1	Palestine Technical University Kadoorie	PTUK	HEI	Palestine
P2	National and Kapodistrian University of Athens	UoA	HEI	Greece
P3	The University of the Basque Country	UPV/EHU	HEI	Spain
P4	Irbid National University	INU	HEI	Jordan
P5	The University of Jordan	UJ	HEI	Jordan
P6	Al-Ummah University College	UUC	HEI	Palestine



No.	Partner name	Abbreviation	Type	Country
P7	Palestine Technical College	PTC	HEI	Palestine
P8	Partners for Sustainable Development	PSD	NPO	Palestine
P9	Innovative Technologies and Education	INT@E	Firm	Germany

Edu4ALL work plan is composed of five WPs that cover all activities and events to be accomplished through the project's lifecycle. Table 2 elaborates these WPs.

Table 2. Edu4ALL Work Packages (current WP in bold)

No.	Type	Title
WP1	Preparation	Reviewing and analysing the educational requirements for people with disabilities in partner countries HEIs
WP2	Development	Establishing the Inclusive Education Unit at PC HEIs
WP3	Quality plan	Quality Control and monitoring
WP4	Dissemination and Exploitation	Edu4ALL Implementation and Dissemination
WP5	Management	Management of the project

As WP1 and WP2 are relevant to this report they will briefly described.

WP1 focused on investigating the rules, legislation, and regulations of inclusive education for students with disabilities in both PCs and analysing the current practices of inclusive education for students with disabilities in EU and worldwide. Then a committee from the stakeholders (staff, students, and general union of disabled) in each institution of both partner countries was formed in Task 1.3, Deliverable D1.3: "Forming the Committee of practice in each institution at both partner countries" [4]. The committee defines the specific needs (via interviews and questionnaires) for students with disabilities enrolling in university programs to enable the provision of the suitable accommodations. Also, WP1 focused on reaching students with disabilities and raising their awareness regarding the inclusive education. WP1 has already been completed.

Relevant WP1 tasks that have been finalised are:

- Task 1.1: Investigating the rules and regulations of inclusive education (IE) for students with disabilities in both partner countries HEIs
- Task 1.2: Analysing the current practices of inclusive education for students with disabilities in EU and worldwide
- Task 1.3: Forming the Committee of Practice in each institution at both partner countries

WP2, part of which is the current deliverable, aims at:

1. Establishing the Inclusive Education Unit (IEU) at PC HEIs. PC HEIs have always been committed to providing equal opportunities for disabled students, who are persistently encouraged to benefit from its academic programs, services, and activities. Thus, the unit will be an academic environment conducive to those student's needs and interest by

supporting them with suitable equipment, tools, and relevant policies. The unit will comprise

- i) a professional disability advisor or learning support coordinator,
- ii) a number of faculty and staff members who represent various university components,
- iii) the Committee of Practice that consists of staff and the general union of disabled. The committee is responsible for defining the specific needs (via interviews and questionnaires) for students with disabilities to provide the suitable accommodation. The best accommodations are unique to the individual and develop from a cooperative relationship between staff and student. Based on the needs defined by the Committee of Practice, the unit will be able to provide accessible curricula, and resources for students with disabilities,
- iv) a group of student volunteers from various faculties and disciplines in the university to support special needs students in all aspects of their university experience, such as aiding with test-taking, research tasks, and campus mobility. The group also helps targeted students to attend seminars, workshops, and public lectures.

Moreover, the unit will have a modernised lab equipped with the needed assistive technologies.

2. Providing professional development and building the capacity of staff (lecturers, administrative, and technicians) to ensure they are well trained for teaching and serving students with disabilities through visits to EU. Partner country staff will participate in 6 training visits to EU Universities that have experience in inclusive education. Also, EU programme country staff will participate in visits to each PC HEI.
3. Providing high-quality education and services. This WP aims at ensuring that the skills and experience students receive are high quality. Disability statement modernisation will take place in this WP.

WP2 consists of the following tasks:

- Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members, Location, Objectives, and Goals
- Task 2.2: Modernising a 'disability statement' for PC HEIs
- Task 2.3: Professional Development and Capacity building of partner country staff through visits to EU
- Task 2.4: Lab modernisation with the needed assistive technologies at partner country HEIs
- Task 2.5: Developing training tutorials
- Task 2.6: Defining delivery approaches and assessment

All tasks are currently ongoing, except Task 2.2 that will follow our current Task 2.1.

Task 2.1 is a key activity to establish the IEU at PC HEIs. **In this task the Committee of Practice defines the IEU Vision, Mission, Tasks, Members, Location, Objectives, and Goals for each PC HEI.** The Committee of Practice was formed in Task 1.3, Deliverable D1.3 [4].

The main vision of the unit should focus on creating an academic environment conducive to students with disabilities by supporting their academic social and psychological needs with suitable equipment, tools, and relevant policies. Its mission should include adapting the university's academic environment to the requirements of students with disabilities. Thus, it will provide them with equal opportunities, bolstering their independence, nurture their cooperative spirit, and bring out their full potential. It will help cultivating confident, active individuals of the society capable of developing the community and contributing to its advancement.



After setting the project's framework and orientating our report in it in this short introduction, we will present the Objectives of the Report in section 3, the Methodology of data collection and assembly in section 4, and the Results in section 5.

3 Objectives of the Report

This report will help PC HEIs to establish the IEU. It will also affect disabled students in PCs as the defined Vision, Mission, Tasks, Members, Location, Objectives, and Goals of the IEU will support their academic social and psychological needs with suitable equipment, tools, and relevant policies.

The Committee of Practice of each of the five Jordanian and Palestinian HEIs defined their IEU Vision, Mission, Tasks, Members, Location, Objectives, and Goals. This information given by the five Committees of Practice is presented in this report and the acquisition of this information is the objective of the relevant Task 2.1.

4 Methodology

The Committee of Practice that consists of staff and the general union of disabled was formed during Task 1.3. In order to have the necessary resources for Task 2.1, the Committee received input from the Preparation WP1. WP1 Tasks produced the following deliverables that gave input to Task 2.1:

- ✓ Deliverable D1.1.1: Investigating the rules and regulations of inclusive education (IE) for students with disabilities in both partner countries HEIs [1]
- ✓ Deliverable D1.1.2: Investigating Rules and Regulations of Inclusive Education (IE) for students with disability in HEIs at PCs [2]
- ✓ Deliverable D1.2.1: Analysing the current practices of the Accessibility Units for students with disabilities in EU and worldwide [3]
- ✓ Deliverable D1.3: Forming the Committee of practice in each institution at both partner countries [4].

These deliverables from WP1 were made available to Committees of Practice from PC HEIs to read in order to form their views and opinions especially for the IEU vision, mission, tasks, members, location, objectives, and goals.

Apart from the WP1 deliverables, the main input for the assembly of this report were the filled documents (forms) that were distributed to Committees of Practice in all five PC HEIs to write the necessary information for Task 2.1. National and Kapodistrian University of Athens as the leader of WP2 prepared these forms and took care of the distribution and answers collection. Data collection was divided in two phases and the two corresponding forms were filled in by all 5 PC HEIs.

The first form was for appointing the members (staff) of the IEU and was distributed on 21/01/2022 via email with subject "Edu4ALL D2.1.a Formation of the Members for the 5 Accessibility Units". The following clarifications were given: "The members of each Accessibility Unit must include: a professional disability advisor or learning support coordinator (must be member of the Committee of Practice), and at least 5 faculty or staff members of the university who represent various university components (could be members of the Committee of Practice)". Due date for the return of the filled form (again via email) was on 15/02/2022.



Edu4ALL Deliverable D2.1

Information collected for the appointed Members of the IEU are shown in Table 3, and the distributed data collection form can be found in Annex I.

Table 3. First survey form (D2.1a) – Information requested

D2.1a Members of the Accessibility Unit	
1.	Detailed description of the procedure followed for the formation of the Members of the Accessibility Unit
2.	Details of the decision taken for the formation of the Members of the Accessibility Unit in the university: who (person/title or body) - Signed decision (attached document)
3.	Disability Advisor or Learning Support Coordinator data*
4.	Faculty/Staff member 1 data*
5.	Faculty/Staff member 2 data*
6.	Faculty/Staff member 3 data*
7.	Faculty/Staff member 4 data*
8.	Faculty/Staff member 5 data*
* data for 3-8 include First name, Surname, Title, e-mail, Job Title/Position in the university, Job role(s)/Responsibilities in the university, Degree(s) and Degree Title(s), Comments/Background, and finally whether the person is a Member of Committee of Practice	

The second form was for defining the vision, mission, tasks, location, objectives, and goals of the IEU. It was distributed on 22/07/2022 via email with subject "URGENT: Edu4ALL project Deliverable D2.1.b". The following clarifications were given: "along with any supporting document(s). your contribution can be based on the information from: D1.2.1 'Analysing the current practices of the Accessibility Units for students with disabilities in EU and worldwide', and 'D2.5 Training material from the Visits to UoA and UPV'". Due date for the return of the filled form (again via email) was on 27/07/2022.

Information collected about Vision, Mission, Tasks, Location, Objectives, and Goals of the IEU are shown in Table 4, and the distributed data collection form can be found in Annex II.

Table 4. Second survey form (D2.1b) – Information requested

D2.1b Vision, Mission, Tasks, Location, Objectives, and Goals of the Accessibility Unit	
1.	Name of the Accessibility Unit (in English)
2.	Vision statement
3.	File name of the attached official PDF document in Arabic and in English
4.	Mission statement
5.	File name of the attached official PDF document in Arabic and in English
6.	Location*
7.	Objectives



8. Goals
9. Tasks
* Details requested for 6: Institution, Name of the Accessibility Unit, Address, Street name and number, Postal/zip code, Campus name, Building, Floor, Room number, Google maps link, Google maps coordinates.

All answers from the five HEIs were collected and assembled in this report, see next session for the results.

5 Results

All five PC HEIs answered and provided the information required. We will divide the results in two parts following the way information was requested:

- Part A: Members of the IEU (section 5.1)
 - o PTC (section 5.2.1, see Table 5)
 - o UJ (section 5.2.2, see Table 6)
 - o PTUK (section 5.2.3, see Table 7)
 - o UUC (section 5.2.4, see Table 8)
 - o INU (section 5.2.5, see Table 9)
- Part B: IEU Vision, Mission, Tasks, Location, Objectives, and Goals (section 5.2)
 - o PTC (section 5.2.1, see Table 10)
 - o UJ (section 5.2.2, see Table 11)
 - o PTUK (section 5.2.3, see Table 12)
 - o UUC (section 5.2.4, see Table 13)
 - o INU (missing)

The original documents received by all HEIs are available in the Annexes section.

5.1 Members of the IEU

5.1.1 PTC

Table 5. Members of the PTC IEU

HEI	Palestine Technical College – Deir El-Balah
Abbr.	PTC
Procedure	The Edu4All project team which represents various academic departments at PTC nominated a head for the unit from those members who got capacity building training within the project. The nominated head/coordinator of the unit were selected because of her interest in working and devoting time to the unit. She has no other administrative position and will be and therefore she is dedicated to serve the unit. Moreover, the members of unit were nominated in a way that represents main departments which could facilitate the operation of the unit at the PTC and let the students benefit from its services. All nominations are sent to the president of PTC. College council approves the assignment of the members:
Decision	The decision is issued by the president of PTC: Dr. Haitham Ayesh
Advis or	Mrs. Aysha Abumiri MSc
	akurd@ptcdb.edu.ps
	Lecturer, Lecturer at business administrative and financial department

Edu4ALL Deliverable D2.1

	MSc: Master of Business Administration
	Aysha Ahmad Abumiri is a hardworking, creative lecturer, always-seeking knowledge and improvement. She is working as a typing trainer and a lecturer in Administration Program at Palestine Technical College - Deir El-Balah, teaching typing and business correspondence. She received a diploma in Business and Office Practice from Gaza Training Center, Palestine in 2009 and earned a Bachelor degree in English from Al-Aqsa University in 2011. In 2015, she obtained a Master degree in Business Administration from the Islamic University of Gaza, Palestine. In 2019, she gained another Bachelor degree in Business Administration from Al Quds Open University. Learning is her passion, teaching any new knowledge I gain is her hobby.
	Member of committee of practice
IEU member #1	Dr. Ezzaldeen Edwan PhD
	ezedwan@ptcdb.edu.ps
	Assistant Professor (Local Project manager at PTC), Head of scientific research department
	PhD: Electrical & Computer Engineering
	Dr. Edwan is an assistant professor at Palestine Technical College. He received the B.Sc. degree in electrical engineering from Birzeit University, Palestine in 1997 and the M.Sc. degree in electrical engineering from Oklahoma State University, OK, USA in 2003 and the doctoral degree in electrical engineering in 2013 from the University of Siegen, Germany. His main research interests are sensors, inertial navigation systems, control systems, mobile robotics, sensor fusion and applied estimation theory. He has a long experience in the academic field lecturing for electrical and computer engineering courses and in research through participating in different European research projects. He is a recipient of the Fulbright and the DAAD scholarships, respectively. He authored and coauthored more than 50 scientific papers in well known journals and international conferences. He served as conference General Chair for IEEE sponsored International Conference on Promising Electronic Technologies (ICPET) from 2017 till 2021.
	Member of committee of practice
IEU member #2	Dr. Mansour Alayoubi PhD
	ms_ptc@yahoo.com
	Assistant Professor, Vice dean for administrative affairs
	PhD: Business Administration- Strategic Planning
	Dr. Mansour Alayoubi, is an assistant professor at Business Administration Department in Palestine Technical College - Deir El-Balah, he has been a member of teaching staff at Department since 1996. He served several positions at PTC. Currently he is the Vice dean for administrative affairs. Mr. Alayoubi completed his PhD Degree Strategic Planning.
IEU member #3	Member of committee of practice
	Dr. Mohamed Elnaggar PhD
	melnaggar@ptcdb.edu.ps
	Assistant Professor at Engineering department
	PhD: Mechanical Engineering



	Dr. Mohamed Elnaggar is an assistant Professor of engineering at Palestine Technical College. His research interests include mechanics, fluid mechanics, heat transfer, renewable energy, solar cooling, energy management and heat pipes. He received the B.Sc. degree in mechanical engineering from Istanbul Technical University, Istanbul, Turkey, the M.Sc. degree from Marmara University, Istanbul, and the Ph.D. degree from the Universiti Sains Malaysia, Malaysia. He has published about 30 scientific papers and book chapters in reputed international journals and conferences.
	Member of committee of practice
IEU member #4	Mr. Awad Badran MSc
	bawad@ptcdb.edu.ps
	Lecturer, Head of admission and registration department
	MSc: Information Technology
	Mr. Badran Awad, is a lecturer of Computer Science at Palestine Technical College - Deir El-Balah, he has been a member of teaching staff at Computer Department since 2015. He served as the head of Quality and Academic Accreditation Department. Currently he is the head of admission and registration department. Awad completed his MSc. Degree at the Islamic University of Gaza. He delivers lectures in the area of programming languages and information security.
	Member of committee of practice
IEU member #5	Dr. Shatha Shatha PhD
	shatha.saleem@gmail.com
	Assistant Professor at Business Administrative and Financial Department
	PhD: in Business Administration
	Dr. Shatha Abusalim, is an assistant professor at Business Administration Department in Palestine Technical College - Deir El-Balah, she has been a member of teaching staff at Department since 1997.
	Member of committee of practice
IEU member #6	Mr. Ghassan Eldalou MSc
	gdalou@ptcdpb.edu.ps
	Lecturer, Head of Students Affairs department
	MSc: Master in Literature
	Ghassan Eldalou served for several years as the head for student affairs department.
	Member of committee of practice

5.1.2 UJ

Table 6. Members of the UJ IEU

HEI	The University of Jordan
Abbr.	UJ-P5
Procedure	1. Confirm the official procedure to form the committee through the unit of the international relationships at the University of Jordan 2. Confirm the unit members with the library director and within the Edu4ALL project team members. 3. Apply to the Unit of international relationships to get official approval of the committee formation

Edu4ALL Deliverable D2.1

Decision	Not yet approved, but it will be either, his excellency, the president of the University of Jordan, or the corresponding Vice president.
Advisor	Prof. Alia Alghwiri PhD
	Alia.alghwiri@ju.edu.jo
	Full professor, department of physiotherapy, Vice dean for the school of rehabilitation sciences
	BSc: Physical Therapy MSc: Neurological Physical Therapy PhD: Rehabilitation Sciences
	The development and validation of vestibular activities and participation (VAP) measure for people with vestibular disorders based on the international classification of functioning, disability, and health (ICF).
	Member of committee of practice
IEU member #1	Dr. Mujahed Thneibat PhD
	M_thneibat@ju.edu.jo
	Assistant professor of civil engineering, Deputy director-library of the University of Jordan
	BSc: Civil Engineering MSc: International Construction Engineering and Management PhD: Civil Engineering
	Supervising main divisions sections in the library; in terms of productivity, signing off agreements with worldwide publishers, hosting research-oriented seminars such as the given by Elsevier, PubMed, Science Direct. Collaborating with the American Corner (Located at the library).
	Conducting research in the fields of simulation in construction, project management, construction management, value engineering, building information modeling (BIM), complex adaptive systems, and artificial neural networks application. Currently, working in the use of artificial neural networks in the water demand forecasting in Amman, Additionally, the status of value engineering application in Jordan is investigated.
IEU member #2	NOT a member of committee of practice
	Dr. Nazeeh Ghatasheh PhD
	n.ghatasheh@ju.edu.jo
	Associate professor at the department of business information technology, Former director of computer center, Former dean's assistant for quality and development, Former department chairman
	BSc: Computer Information Systems MSc: Electronic Business Management PhD: Electronic Business
	Dr. Ghatasheh main research activities include applied computational intelligence, machine learning, and business intelligence. He has the ability to apply various approached related to data science as the use of machine learning approaches to produce enhanced predictive models in business domains.
IEU member #3	NOT a member of committee of practice
	Prof. Hossam Faris PhD
	melnaggar@ptcdb.edu.ps
	Full professor in machine learning and data science, Former administrator of open resources lab in the University of Jordan, Former administrator and developer of the automated exams office



	BSc: Computer Science MSc: Computer Science PhD: Electronic Business
	Professor Faris research interests include applied computational intelligence, Evolutionary computations, knowledge systems, data mining, semantic web, and ontologies.
	NOT a member of committee of practice
IEU member #4	Dr. Ismail Altaharwa PhD
	I_taharwa@ju.edu.jo
	Assistant professor in information security, Former department chairman
	BSc: Computer Science and Applications MSc: Computer Science PhD: Computer Science and Information Engineering
	Altaharwa research interests include information security, cybersecurity, data mining and information retrieval, E-learning, and machine learning techniques.
	Member of committee of practice
IEU member #5	Mr. Osamah Alalem
	shatha.saleem@gmail.com
	Assistant Professor at Business Administrative and Financial Department
	Diploma: Computer programming and system analysis
	Mr. Alalem has long experience in supervising computer labs, and maintenance of computer equipment. He has many certificates in software and hardware maintenance. Also, he has been working in archiving system and electronic resources production for more than three years.
	Member of committee of practice

5.1.3 PTUK

Table 7. Members of the PTUK IEU

HEI	Palestine Technical University Kadoorie
Abbr.	PTUK
Procedure	The accessibility unit will be established at the deanship of students' affairs, as a part of the Department of Guidance and counseling. Thus, the employees of that department will be the staff of the accessibility unit. We select the Educational counselor, Mr. Zafer Hassona, as the coordinator for this unit, and all other staff in the department as members in the Accessibility Unit. Moreover, Dr. Eman and Dr. Yousef are selected as members as they are currently the coordinators of the Edu4ALL project. Their role will be advising the other members and coordinating the unit
Decision	Approved by PTUK president
Advisor	Mr. Zafer Hassona MSc
	z.hassona@ptuk.edu.ps
	Educational counselor/ Department of Guidance and counseling Mr. Zafer Hassona works as Psychologist at the Deanship of Student Affairs, Department of Guidance and counseling - Palestine Technical University Kadoorie since 2017
	MSc: psychological guidance

Edu4ALL Deliverable D2.1

	Mr. Zafer Hassona works as Psychologist at the Deanship of Student Affairs, Department of Guidance and counseling - Palestine Technical University Kadoorie since 2017. He provides counseling to undergraduate students at all levels. He endeavors to guide students' conduct and develop their positive attitudes to achieve effective student-student relationship within the university environment and beyond. He worked as an Educational counselor in many government schools in Tulkarm - Palestine from 2007 to 2017, and as Educational and psychological counselor in Dar Al-Ulum Schools in Jordan 2001/2002.
	Member of committee of practice
IEU member #1	Dr. Eman Daraghmi PhD
	e.daraghmi@ptuk.edu.ps
	eman.yasser85@gmail.com
	Associate Professor, Applied computing department, PTUK, Teacher and Researcher
	PhD: Computer Science and Engineering
IEU member #2	Project Coordinator
	Member of committee of practice
	Dr. Yousef Daraghmi PhD
	tubassi@gmail.com
	Associate Professor, computer Engineering department, PTUK, Teacher and Researcher
IEU member #3	PhD: Computer Science and Engineering
	Project Coordinator
	Member of committee of practice
	Dr. Alaa Isaa PhD
	a.issa@ptuk.edu.ps
IEU member #4	Associate Professor, Dean of students' affairs
	PhD: physical education
	Member of committee of practice
	Mrs. Najah Olwan
	n.alwan@ptuk.edu.ps
IEU member #5	Educational counselor/ Department of Guidance and counseling
	BSc
	Member of committee of practice
	Mrs. Yasmeen Abuhasirah
	y.abuhasirah@ptuk.edu.ps
	Head of training department
	MSc: She master student in Social Web at the University of Quebec in Montreal/ Canada.



	Mrs. Yasmeen Walid Abuhasirah Palestine Technical University –Kadoorie [PTUK] Technical/Administrative/junior expert Mrs. Yasmeen Abuhasirah is the head of the training department at the PTUK e-Learning center. She is a post-graduate student and researcher in Social Web at the University of Quebec in Montreal/ Canada. She has a demonstrated history of working in information technology and e-learning skills. She is a certified Moodle trainer by Moodle, and she is holding an approved Basic Training and Advanced Training course by Erasmus+. Her responsibilities at PTUK are any support of the digital learning environment, including course design, development, and implementation. She also delivers multimedia content and provides ongoing resources and digital learning tools for tutors and students. She has taken part in many international projects. Such as the Palestinian Academic and Agribusiness Cooperation project "PAAC" funded by NUFFIC / Maastricht University (Netherlands), and ROMOR FAIR Research Data Management Project funded by Erasmus+ / Parma University, (Italy). She is a member of the e-Learning and Open Learning Sub-Network of the Union of Universities of the Mediterranean area UNIMED. She was a speaker at fostering the creation of Open Education Ecosystems in the Mediterranean hosted by UNIMED- Rome, Italy. She participated in Euro-Mediterranean Intercultural Trends Training by Anna Lindh Foundation and the UNIMED. She is hardworking, dependable, responsible, attentive to detail, and positive to get the job done.
	NOT a member of committee of practice
IEU member #6	Mrs. Alaa Hantoli
	a.hantoli@ptuk.edu.ps
	Computer Engineer
	MSc: Software Engineering
	Alaa Hantoli holds a master degree in Software Engineering, and she is working at Palestine Technical University, she is a lab teacher at the faculty of Technology and Engineering and after the pandemic she started to work in development and system administration in the E-Learning Center. In her spare time, she always has a voluntary work since she does believe in creating an educated and cultured generation by being part of society and empowering women in the work field. Alaa is planning to complete the PhD in Data Science soon.
	NOT a member of committee of practice

5.1.4 UUC

Table 8. Members of the UUC IEU

HEI	Al-Ummah University College
Abbr.	UUC
Procedure	1-Correspond with the dean of the college (Dr. Hiba Barakat), and recommend the formation of the)Accessibility Unit(and the names proposed for its membership from the Faculty / Staff members of the college. 2- The Dean discusses the proposal submitted to her and the nominated names with the project team coordinator. Then it invites the College Council to convene, discuss and approve the recommendations, and issue the decision to form the (Accessibility Unit) and its members. 3-An official, signed and stamped copy of the minutes of the meeting containing the decision is issued.

Edu4ALL Deliverable D2.1

Decision	The College Council decided in its session held on (07\02\2022) to establish and form the Accessibility Unit for people with disabilities headed by Mr. Ayman Ghalayini. As a guide for people with disabilities and educational support coordinator. The membership of the professors from the following academic and administrative staff: Document Attached (link): https://1drv.ms/b/s!AquCSsecdyKFikRjYzQIXZQbgXCyKQ?e=RJkpGV
Advisor	Mr. Ayman Al Ghalayni MSc
	ayman.address@gmail.com
	head of students affairs Taking care of students' affairs at the university, following up on their issues, and helping to solve their problems. Supporting and directing various student activities. Providing health care to students Supervising Student Council elections.
	BSc: Computer MSc: Education
	Computer skills> Scientific research skills> Communication. Cooperation. Work under pressure
IEU member #1	Member of committee of practice
	Dr. Rola Harb PhD
	harb.rola11@gmail.com
	Head of the Bachelor's Department, University lecturer in addition to the head of the department
	BSc: primary education, MSc: Educational administration PhD: Educational administration
IEU member #2	Possess academic and administrative ability
	Member of committee of practice
	Alaa Qawasmi MSc
	Ala.bzu839@gmail.com
	Head of child education department, Lecture
IEU member #3	BSc: Biology MSc: Education
	Head of child education department & Lecture
	Member of committee of practice
	Mrs. Mai Khanfar MSc
	Mai.ibead@mohe.pna.ps
IEU member #3	Lecturer, Head if engineering and art department, Follow the academic issues of related department
	BSc: Electric engineering
	MSc: Environment and renewable energy



	Holding Master degree in electric engineering. Mrs. Obied is currently working as an electrical instructor in the electrical installation department / beginning of 2020 academic year (U.U.C). She was worked before as the director of colleges – technical education general directorate – MoHE&SR 2019. 2015-2018 she was the deputy dean for planning, development and quality at the PTUK Ramallah Branch. Mrs. Mai have more than 10 years' experience in TVET programs preparation and development, project management, proposal development, monitoring & evaluation and strategic planning. Mai also is an effective member in monitoring & evaluation TVET committee, LET Council (Training and Employment council) for Ramallah Governance, Characterization committee for metal production (PSI), and ISO 9001:2015 Standards Application National Committees.
	Member of committee of practice
IEU member #4	Mr. Mohammad Salameh MSc
	mohamad_salameh2002@hotmail.com
	Head of Administrative and Commercial Professions Academic Department, Lecturer
	BSc: Business management MSc: Business management
	Teacher & Trainer
IEU member #5	Member of committee of practice
	Mr. Mohammad Tuffaha
	mtuffaha@gmail.com
	Head of the Admission and Registration Department, Admission and Registration
	BSc: computer science
IEU member #6	Master's student in the field of sustainable development, the track of building institutions and managing human resources.
	High skill with computer programming.
	Experience in administrative work.
	Member of committee of practice
	Mr. Ahmed Draid
IEU member #6	duridiahmed@gmail.com
	Head Of Network Dep., Supervise the network and labs
	BSc: Computer Engineer
	Computer hardware and software and electronic devices
	Member of committee of practice

5.1.5 INU

Table 9. Members of the INU IEU

HEI	Irbid National University
Abbr.	INU

Edu4ALL Deliverable D2.1

Procedure	The accessibility unit will be established at the deanship of students' affairs, as a part of the Department of Guidance and counselling. Thus, the employees of that department will be the staff of the accessibility unit. We select the, Dr. Farah Zawaideh, as the coordinator for this unit, and all other staff in the department as members in the Accessibility Unit. Moreover, Dr. Ahmad Odat is selected as members as he is currently the Project Manager of the Edu4ALL project at INU. Their role will be advising the other members and coordinating the unit
Decision	The decision was taken by the Deans Council session no. (12) date (2/2/2022)
Advisor	Prof. Farah Zawaideh PhD Fomh2009@gmail.com Dean of Student affaires, Administrative PhD: Computer Science System Dean of Student affaires Member of committee of practice
IEU member #1	Prof. Ahmad Odat PhD DrAhmadOdat@inu.edu.jo, aodat@yahoo.com Artificial Intelligent Professor, Teacher and Researcher PhD: Computer Information System / AI Project Manager at INU Member of committee of practice
IEU member #2	Dr. Motasem Abu Dawas PhD Motasem_dawas@yahoo.com, Motasem_dawas@inu.edu.jo Associate Professor, computer Science, INU, Teacher and Researcher PhD: Computer Science Head of Computer Science Department at INU Member of committee of practice
IEU member #3	Mr. Kamal Momani Kamal_sam62@yahoo.com Assistant Dean of Student Affairs BSc: physical Education Member of committee of practice
IEU member #4	Dr. Khaled Khwaileh PhD Khaled.law2008@yahoo.com, k.khwaileh@inu.edu.jo Dean Assistant for Student Affairs in Law Faculty PhD: Public International Law/International Trade Law Member of committee of practice
IEU member #5	Dr. Zeinab Ibdah PhD Zeinabibdah77@gmail.com, Z.ibdah@inu.edu.jo Assistant Professor at the Faculty of Arts, Department of Arabic Language, INU, Teacher and Researcher PhD: Linguistic selection Criteria In Semantic Books In The Fourth Century After Hijra/"Mutakhaier Al-Alfaz" as a model. NOT a member of committee of practice
IEU member #6	Dr. Najwa Khasawneh PhD n.khasawneh@inu.edu.jo Head of class teacher and higher diploma Department, Teacher, researcher and administrator



	BSc: Arabic language and literature
	MSc: Education (Arabic Ings - Grammatical and Linguistic Studies)
	PhD: Ph.D. in Arabic language curricula and teaching methods
	Head of class teacher and higher diploma Department
	NOT a member of committee of practice
IEU member #7	Mr. Nahedh Alawneh MSc
	n.khasawneh@inu.edu.jo
	Faculty member of Nursing faculty, Teacher and researcher
	MSc: Human Physiology
	Faculty member of Nursing faculty
	NOT a member of committee of practice

5.2 IEU Vision, Mission, Tasks, Location, Objectives, and Goals

5.2.1 PTC

Table 10. PTC IEU vision, mission, tasks, location, objectives, and goals

HEI	Palestine Technical College – Deir El-Balah
Abbr.	PTC
Name	Inclusive Education Unit
Vision	Creating an academic environment suitable for students with disabilities (SWD) by supporting their academic social and psychological needs through relevant equipment, tools and policies.
Mission	The unit contributes in preparing confident individuals capable of developing the society through: adapting the academic environment to the requirements of SwD, providing them with equal opportunities, promoting their independence and developing their cooperative spirit to bring out their full potential.
Location	Palestine Technical College – Deir El-Balah
Name	Inclusive education unit
Address	Palestine Technical College – Deir El-Balah
Street	College Street
number	
Postal	P920
Campus	PTC campus Deir El-Balah
Building	Lectures building
Floor	3rd floor
Room	
Gmaps link	https://www.google.com/maps/dir//31.4244447,34.3557261/@31.4245613,34.3529082,17z

Gmaps coords	31.4244515818596, 34.35572609730582
Objectives	• Facilitating academic accommodations through focusing on assistive technologies. • Promoting the role of the inclusive education unit in serving the disabled segment of society. • Developing the level of networking and relations with local and international institutions in the field of supporting inclusive education.
Goals	• Developing an appropriate academic environment for students with disabilities and providing them with equal opportunities. • Developing personal abilities and independence of students with disabilities. • Technical empowerment to integrate graduates with disabilities into community institutions.
Tasks	1. Developing the services provided by the unit and introduce new activities regularly. 2. Providing specialized staff to work in the unit. 3. Activating the unit's role in providing advisory and training services to the college society. 4. Determining the eligibility of SwD for services. 5. Providing appropriate and necessary support services for students with disabilities. Support services include providing advice and facilitating academic accommodations, in collaborative partnerships with students' university lecturers, departments and faculty. 6. Raising awareness of the college society with all issues related to students with disabilities. 7. Holding various activities for SwD. 8. Participating with activities to introduce the accessibility unit. 9. Coordinating with different departments in the college to facilitate all matters of students with disabilities. 10. Participating in local and international events related to services for students with disabilities. 11. Disseminating the services that are offered by the unit using internet websites and social media pages.

5.2.2 UJ

Table 11. UJ IEU vision, mission, tasks, location, objectives, and goals

HEI	The University of Jordan
Abbr.	UJ-P5
Name	Accessibility Unit
Vision	To be a leading unit in providing high quality services for students with disabilities and promoting their rights in higher education institutions in Jordan, region, and international levels.
Mission	To empower students with disabilities at University of Jordan by providing them with assistive technology tools and equipment suitable for their needs.



Edu4ALL Deliverable D2.1

Location	The University of Jordan
Name	Accessibility Unit
Address	Aljubeiha, Amman, Jordan
Street	Queen Rania St.
number	
Postal	11942
Campus	Main campus, Amman
Building	Main library
Floor	Ground floor
Room	
Gmaps link	shorturl.at/oqT06
Gmaps coords	32.01554985674971, 35.87312697455667
Objectives	• Provide students with disabilities with accessible equipment that facilitate their academic life. • Promote the autonomy of students with disabilities. • Advocate for the rights of students with disabilities. • Connect students with disabilities with other departments at University of Jordan.
Goals	• Raising awareness of students with disability needs • Promoting utilization and access to the assistive technologies among students with disability • Promoting assistive technology and digital accessibility among university and society culture
Tasks	• Running exams. • Preparing and developing accessible material. • Learning, teaching, and training processes. • Administrative tasks such as registration.

5.2.3 PTUK

Table 12. PTUK IEU vision, mission, tasks, location, objectives, and goals

HEI	Palestine Technical University Kadoorie
Abbr.	PTUK
Name	Edu4ALL Unit
Vision	Creating a leading academic environment conducive to students with disabilities by supporting their academic social and psychological needs with suitable equipment, high quality services, tools, and relevant policies.
Mission	1 Building the capacity of students with disabilities socially, academically, and psychologically within the university community.



Edu4ALL Deliverable D2.1

	2 Empowering students with disabilities as active members in the communities and are able of contributing to its advancement
Location	Palestine Technical University Kadoorie
Name	Edu4ALL Unit
Address	Tulkarem
Street	Jaffa Street
number	
Postal	20030
Campus	Tulkarm – Main Campus
Building	Library
Floor	Ground floor
Room	G010
Gmaps link	
Gmaps coords	
Objectives	1 to adapt the university's academic environment to the requirements of students with disabilities 2 to help provide students with disabilities, an equal opportunity to participate in the university's courses, programs and activities. 3 to bolster their independence, nurture their cooperative spirit, and bring out their full potential 4 to cultivate confident, active individuals of the society capable of developing the community and contributing to its advancement.
Goals	1 Adopting the university's academic environment to the requirements of students with disabilities 2 Providing students with disabilities, an equal opportunity to participate in the university's courses, programs and activities. 3 Bolstering students with disabilities independence, nurture their cooperative spirit, and bring out their full potential 4 cultivating confident, active individuals of the society capable of developing the community and contributing to its advancement.
Tasks	1 To define the specific needs (via interviews and questionnaires) for students with disabilities who would like to enroll in the university programs in order to provide the suitable accommodation. The best accommodations are unique to the individual and develop from a cooperative relationship between staff and student. 2 To provide accessible curricula, and recourses for students with disabilities by providing the needed assistive technologies that facilitates the accessibility to the educational materials. 3 To help running the exams. 4 To facilitate Administrative tasks such as registration 5 To seek a cooperative and collaborative relationship with the faculty to enhance the education provided for students with disabilities. 6 To provide advice, support, and guidance to students with disabilities, whether



	academically, socially, or psychologically. 7 To seek rehabilitating the university's buildings and facilities to accommodate the requirements of students with disabilities. 8 To encourage the inclusion of students with disabilities in the overall student body and to establish joint academic and extra-curricular activities. 9 To modernise the university's laws, regulations, and strategy to encompass the needs and interests of students with disabilities. 10 To raise the community awareness on the inclusive education, the rights of students with disabilities of enrolling in university programs. 11 To organize workshops and seminars to raise the university community's and student parents' awareness on the needs and requirements of people with disabilities. 12 To maintain a collaborative and supportive relationship with professionals, within the community, in order to further and support the mission of the unit and its services.
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5.2.4 UUC

Table 13. UUC IEU vision, mission, tasks, location, objectives, and goals

HEI	Al-Ummah University College
Abbr.	UUC
Name	Accessibility unit for disabled students
Vision	Building a better higher education environment for students with disabilities, where equal opportunities for inclusion and development are provided, so that students with disabilities can lead productive, safe and dignified job opportunities.
Mission	To empower students with disabilities, through the unit's strategies, plans, and effective partnerships with various local community institutions to integrate them into the educational process and create an enabling environment that provides students with disabilities with equal opportunities with their healthy peers, enabling them to learn in an ideal atmosphere that ensures the protection of their rights and enhances their capabilities to participate as independent members and producers in society.
Location	AL-Ummah University College
Name	Accessibility unit for disabled students
Address	Jerusalem / Al-Ram
Street	Dahiyat Al Bareed Street
number	
Postal	Al-Ram 22 / P126
Campus	UUC
Building	UUC
Floor	Ground floor (0)

Edu4ALL Deliverable D2.1

Room	G02
Gmaps link	https://www.google.com/maps?ll=31.847855,35.231428&z=15&t=h&hl=ar&gl=US&mapclient=embed&cid=11716094507700348284
Gmaps coords	31.8489850836873, 35.231428
Objectives	Goal1 Objectives: • Determine the categories of students that can be received in the college based on the degree of disability and the preparation and equipment available in the college and unit according to the stage. • Spread the culture of inclusion of students with disabilities among the unit and college staff and among the rest of the students. • Support the creation and development of regulations and instructions for the enrollment of people with disabilities in the college and their approval by the official authorities. • To work on developing the recruitment process with the concerned authorities. Goal 2 Objectives: • To provide aids and equipment to meet the needs of students with disabilities that support their achievement and development by teachers. • To provide the required training for the unit members and the different departments. • To provide training for unit staff and specialists on devices and equipment for people with disabilities. • To provide advisory and technical services to local community organizations concerned with people with disabilities Goal 3 Objectives: • To increase the knowledge of students with disabilities, families, students, and policymakers at all levels regarding the needs of students with disabilities and their families and how policy decisions affect their well-being and inclusion in their communities. • To strength partnership relations with relevant local community institutions. • To raise awareness within the various labor market institutions, specifically the private sector institutions, of the importance of employing people with disabilities within their staff.
Goals	Goal 1: to support the integration of students with disabilities on the basis of physical and behavioral characteristics in order to ensure their inclusion in the educational process and to ensure the ability to accept them. Goal 2: Providing various support services to students with disabilities, teachers and unit workers. Goal 3: Promote social integration by providing knowledge, awareness, and experience of inclusion and integration of people with disabilities.
Tasks	• Supporting the unit at the level of providing a place in line with the specific needs of students with disabilities. • Supporting the unit at the level of rehabilitating the building to suit students with disabilities as they work on implementing the procedural requirements for students with disabilities • Supporting the unit in providing the required staff. • Supporting the unit in providing the required training needed by its members and lecturers in different departments



	• Supporting the unit in providing the required staff and including its structure within the structure of the college • Supporting the integration of students with disabilities with other students. • Supporting the unit in providing the required equipment for people with disabilities and training specialized staff to use it. • Spreading awareness regarding the inclusion of people with disabilities in the educational process in cooperation with partner institutions. • Supporting the unit in establishing effective partnership relations with specialized institutions.
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5.2.5 INU

Table 14. INU IEU vision, mission, tasks, location, objectives, and goals

HEI	Irbid National University
Abbr.	INU
Name	The Accessibility Unit at INU
Vision	Creating an academic environment suitable for students with disabilities (SWD) by supporting their academic social and psychological needs through relevant equipment, tools and policies.
Mission	• Adapting the Universities' academic environment to the requirements of students with disabilities. • Providing SWD with equal opportunities. • Promoting their independence, develop their cooperative spirit and bring out their full potential. • Preparing active individuals capable of developing the community.
Location	Irbid National University
Name	Accessibility Unit
Address	student affairs deanship
Street	
number	
Postal	
Campus	
Building	C
Floor	first floor
Room	
Gmaps link	
Gmaps coords	
Objectives	• Developing an appropriate academic environment for students with disabilities and providing them with equal opportunities. • Developing personal abilities and independence of students with disabilities.

	• Technical empowerment to integrate graduates with disabilities into community institutions. • Promoting the role of the inclusive education unit in serving the disabled segment of society. • Developing the level of networking and relations with local and international institutions in the field of supporting inclusive education.
Goals	
Tasks	1. Commitment to carry out the tasks assigned to the unit official and stipulated in the INU. 2. Reviewing and developing the services provided by the unit, through introducing new activities. 3. Providing specialized academic staff to work in the unit. 4. Activating the unit's role in providing advisory and training services to the college society. 5. Determining the eligibility of services for SWD. 6. Providing appropriate and necessary support services for students with disabilities. 7. Raising awareness of the college society with all issues related to students with disabilities. 8. Holding various activities for SWD. 9. Participating with activities to introduce the accessibility unit. 10. Coordinating with different departments in the University to facilitate all matters of students with disabilities. 11. Participating in local and international events related to services for students with disabilities. 12. Disseminating the services that are offered by the unit using internet websites and social media pages.

6 Conclusions

This report provides the results of defining and setting the Inclusive Education Unit vision, mission, tasks, members, location, objectives, and goals for each of the five HEIs in the Partner Countries Jordan and Palestine HEIs

References

- [1] Deliverable D1.1.1: “The rules and regulations of inclusive education (IE) for students with disabilities in both partner countries HEIs”, Edu4ALL Project, 2021
- [2] Deliverable D1.1.2: “Current Practices of Inclusive Education (IE) in HEIs at PCs”, Edu4ALL Project, 2021
- [3] Deliverable D1.2.1: “Analysing the current practices of the Accessibility Units for students with disabilities in EU and worldwide”, Edu4ALL Project, 2021
- [4] Deliverable D1.3: “Forming the Committee of practice in each institution at both partner countries”, Edu4ALL Project, 2022

Annexes

Annex I: D2.1a


**Disability as diversity: The inclusion of students
with disabilities in higher education - Edu4ALL**

 Co-funded by the
Erasmus+ Programme
of the European Union

**Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members,
Location, Objectives, and Goals**
Members of the Accessibility Unit¹

University full name:	
Partner acronym	
Describe in detail the procedure followed for the formation of the Members of the Accessibility Unit	
Details of the decision taken for the formation of the Members of the Accessibility Unit in the university: who (person/title or body)-Signed decision (attached document)	
Disability Advisor or Learning Support Coordinator	
First name:	
Surname:	
Title:	
e-mail:	
Job Title / Position in the university:	
Job role(s)/Responsibilities in the university	
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD:
Comments / Background	
Member of committee of practice:	Yes
Faculty / Staff member 1	
First name:	
Surname:	
Title:	
e-mail:	
Job Title / Position in the university:	

¹ At least 5 Faculty/Staff members

Job role(s)/Responsibilities in the university	
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD:
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 2	
First name:	
Surname:	
Title:	
e-mail:	
Job Title / Position in the university:	
Job role(s)/Responsibilities in the university	
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD:
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 3	
First name:	
Surname:	
Title:	
e-mail:	
Job Title / Position in the university:	
Job role(s)/Responsibilities in the university	
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD:
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 4	
First name:	
Surname:	

Title:	
e-mail:	
Job Title / Position in the university:	
Job role(s)/Responsibilities in the university	
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD:
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 5	
First name:	
Surname:	
Title:	
e-mail:	
Job Title / Position in the university:	
Job role(s)/Responsibilities in the university	
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD:
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 6	
First name:	
Surname:	
Title:	
e-mail:	
Job Title / Position in the university:	
Job role(s)/Responsibilities in the university	
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD:
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No



Annex II: D2.1.b




**Disability as diversity: The inclusion of students
with disabilities in higher education - Edu4ALL**

Co-funded by the
Erasmus+ Programme
of the European Union



**Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members,
Location, Objectives, and Goals**

**D2.1.b Vision, Mission, Tasks, Location, Objectives, and Goals of the
Accessibility Unit**

University full name:	
Partner acronym	
Name of the Accessibility Unit (in English)	
Vision statement File name of the attached official PDF document in Arabic and in English:	
Mission statement File name of the attached official PDF document in Arabic and in English:	
Location	Institution: Name of the Accessibility Unit: Address: Street name: Street number: Postal/zip code: Campus name: Building: Floor: Room number: Google maps link: Google maps coordinates:
Objectives	

Goals	
Tasks	

Annex III: PTC documents





Disability as diversity: The inclusion of students with disabilities in higher education - Edu4ALL

Co-funded by the
Erasmus+ Programme
of the European Union



Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members, Location, Objectives, and Goals

Members of the Accessibility Unit¹

University full name:	Palestine Technical College – Deir El-Balah
Partner acronym	PTC

Describe in detail the procedure followed for the formation of the Members of the Accessibility Unit	The Edu4All project team which represents various academic departments at PTC nominated a head for the unit from those members who got capacity building training within the project. The nominated head/coordinator of the unit were selected because of her interest in working and devoting time to the unit. She has no other administrative position and will be and therefore she is dedicated to serve the unit. Moreover, the members of unit were nominated in a way that represents main departments which could facilitate the operation of the unit at the PTC and let the students benefit from its services. All nominations are sent to the president of PTC. College council approves the assignment of the members:
Details of the decision taken for the formation of the Members of the Accessibility Unit in the university: who (person/title or body)-Signed decision (attached document)	The decision is issued by the president of PTC: Dr. Haitham Ayyesh.
Disability Advisor or Learning Support Coordinator	
First name:	Aysha
Surname:	Abumiri
Title:	Mrs.
e-mail:	akurd@ptcdb.edu.ps
Job Title / Position in the university:	Lecturer
Job role(s)/Responsibilities in the university	Lecturer at business administrative and financial department.
HEI Degree:	☐ BSc ☒ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: Master of Business Administration PhD:
Comments / Background	Aysha Ahmad Abumiri is a hardworking, creative

¹ At least 5 Faculty/Staff members

	lecturer, always-seeking <u>knowledge</u> and improvement. She is working as a typing trainer and a lecturer in Administration Program at Palestine Technical College - Deir El-Balah, teaching typing and business correspondence. She received a diploma in Business and Office Practice from Gaza Training Center, Palestine in 2009 and earned a <u>Bachelor degree</u> in English from Al-Aqsa University in 2011. In 2015, she obtained a <u>Master degree in Business Administration</u> from the Islamic University of Gaza, Palestine. In 2019, she gained another <u>Bachelor degree in Business Administration</u> from Al Quds Open University. Learning is her passion, teaching any new knowledge I gain is her hobby.
Member of committee of practice:	Yes
<u>Faculty / Staff member 1</u>	
First name:	<u>Ezzaldeen</u>
Surname:	<u>Edwan</u>
Title:	<u>Dr.</u>
e-mail:	<u>ezedwan@ptcdb.edu.ps</u>
Job Title / Position in the university:	Assistant Professor (Local Project manager at PTC) Head of scientific research department
Job role(s)/Responsibilities in the university	Assistant Professor Head of scientific research department
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Electrical & Computer Engineering
Comments / Background	Dr. Edwan is an assistant professor at Palestine Technical College. He received the B.Sc. degree in electrical engineering from <u>Birzeit</u> University, Palestine in 1997 and the M.Sc. degree in electrical engineering from Oklahoma State University, OK, USA in 2003 and the doctoral degree in electrical engineering in 2013 from the University of Siegen, Germany. His main research interests are sensors, inertial navigation systems, control systems, mobile robotics, sensor fusion and applied estimation theory. He has a long experience in the academic field lecturing for electrical and computer engineering courses and in research through participating in different European research projects. He is a recipient of the Fulbright and the DAAD scholarships, respectively. He authored and coauthored more than 50 scientific papers in well known journals and international conferences. He served as conference General Chair for IEEE sponsored International Conference on Promising Electronic Technologies (ICPET) from 2017 till 2021.
Member of committee of practice:	☒ Yes ☐ No

Faculty / Staff member 2	
First name:	Mansour
Surname:	Alayoubi
Title:	Dr.
e-mail:	ms_ptc@yahoo.com
Job Title / Position in the university:	Assistant Professor Vice dean for administrative affairs
Job role(s)/Responsibilities in the university	Assistant Professor Vice dean for administrative affairs
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Business Administration- Strategic Planning Vice dean for administrative affairs
Comments / Background	Dr. Mansour Alayoubi is an assistant professor at Business Administration Department in Palestine Technical College - Deir El-Balah, he has been a member of teaching staff at Department since 1996. He served several positions at PTC. Currently he is the Vice dean for administrative affairs. Mr. Alayoubi completed his PhD Degree Strategic Planning.
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 3	
First name:	Mohamed
Surname:	Elnaggar
Title:	Dr.
e-mail:	melnaggar@ptcdb.edu.ps
Job Title / Position in the university:	Assistant Professor
Job role(s)/Responsibilities in the university	Assistant Professor at Engineering department
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Mechanical Engineering
Comments / Background	Dr. Mohamed Elnaggar is an assistant Professor of engineering at Palestine Technical College. His research interests include mechanics, fluid mechanics, heat transfer, renewable energy, solar cooling, energy management and heat pipes. He received the B.Sc. degree in mechanical engineering from Istanbul Technical University, Istanbul, Turkey, the M.Sc. degree from Marmara University, Istanbul, and the Ph.D. degree from the Universiti Sains Malaysia, Malaysia. He has published about 30 scientific papers and book chapters in reputed international journals and conferences.
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 4	
First name:	Badran

Surname:	Awad
Title:	Lecturer
e-mail:	bawad@ptcdb.edu.ps
Job Title / Position in the university:	Lecturer Head of admission and registration department
Job role(s)/Responsibilities in the university	Lecturer Head of admission and registration department
HEI Degree:	☐ BSc ☒ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: Information Technology PhD:
Comments / Background	Mr. <u>Badran Awad</u> , is a lecturer of Computer Science at Palestine Technical College - Deir El-Balah, he has been a member of teaching staff at Computer Department since 2015. He served as the head of Quality and Academic Accreditation Department. Currently he is the head of admission and registration department. <u>Awad</u> completed his MSc. Degree at the Islamic University of Gaza. He delivers lectures in the area of programming languages and information security.
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 5	
First name:	<u>Shatha</u>
Surname:	<u>Abusalim</u>
Title:	Dr.
e-mail:	shatha.saleem@gmail.com
Job Title / Position in the university:	Assistant Professor
Job role(s)/Responsibilities in the university	Assistant Professor at Business Administrative and Financial Department.
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: MSc: PhD: in Business Administration
Comments / Background	<u>Dr. Shatha Abusalim</u> , is an assistant professor at Business Administration Department in Palestine Technical College - Deir El-Balah, she has been a member of teaching staff at Department since 1997.
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 6	
First name:	Ghassan
Surname:	<u>Eldalou</u>
Title:	Mr.
e-mail:	gadalou@ptcdpb.edu.ps
Job Title / Position in the university:	Head of Students Affairs Department
Job role(s)/Responsibilities in the university	Lecturer Head of Students Affairs department

HEI Degree:	☐ BSc ☒ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: <u>Master in Literature</u> PhD:
Comments / Background	Ghassan <u>Eldalou</u> served for several years as the head for student affairs department.
Member of committee of practice:	☒ Yes ☐ No

State of Palestine
Ministry of Education & Higher Education
Palestine Technical College - Deir El-Balah



دولة فلسطين
وزارة التربية والتعليم العالي
كلية فلسطين التقنية - دير البلح

Dean's Office
No: 21356/78
Date: 24/02/2022

Dr. Ezzaldeen Edwan
PTC Ccoordinator for Edu4All project

**Subject: Formation of the Members for the Accessibility
Units at the College**

We send you our best regards. Based on our delegated power, we would like to inform you of the formation of the members for the accessibility unit which serves students with disabilities at the college as following:

NO.	Name	Department
1.	Dr. Mansour M. S. <u>Alayoubi</u>	Vice Dean of Administrative & Financial Affairs.
2.	Dr. Ezzaldeen Edwan	Scientific Research Department.
3.	Mr. Ghassan <u>Aldalou</u>	Students Affairs Department.
4.	Mr. <u>Badran Awad</u>	Admission & Registration Department.
5.	Dr. Mohamed H. A. <u>Elmaggar</u>	Engineering Department.
6.	Dr. <u>Shatha</u> Abu Salim	Administrative & Financial Department.
7.	Mrs. <u>Aysha</u> Abu Miri	Administrative & Financial Department.

Best regards,

College Dean

Dr. Haitham K. Ayesh

المقر الرئيسي : دير البلح - غرب مستشفى شهداء الأقصى - هاتف : +972 8 2531171/2 P.O.Box : 6037 , Deir El-Balah - Tel :
فاكس : + 972 8 253 8101 Fax :
www.ptcdb.edu.ps
قرغ غزة : شارع المخابرات - خلف أبراج المقوسمي - هاتف : +972 8 2856159
Gaza - Tel :
C:\Users\ptc454343\Dropbox\2021\ملفة بالانجليزي.doc2021

State of Palestine Ministry of Education & Higher Education Palestine Technical College - Deir El-Balah		دولة فلسطين وزارة التربية والتعليم العالي كلية فلسطين التقنية - دير البلح
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Dean's Office
No: 21356/78
Date: 24/02/2022

Mrs. Aysha Ahmed Abumiri

Subject: Decesion to assign the Accessibility Unit coordinator

We send you our best regards. You have been assigned as the coordinator for the accessibility unit which serves students with disabilities in the college.

Best regards,

College Dean

Dr. Haitham K. Avesh



المقر الرئيسي : دير البلح - غرب مستشفى شهداء الأقصى - هاتف : +972 8 2531171/2
 فاكس : + 972 8 253 8101
 غزة : شارع المخابرات - خلف أبراج القوسى - هاتف : +972 8 2856159
 P.O.Box : 6037 , Deir El-Balah - Tel : +972 8 2531171/2

الموافق : 23 رجب 1442هـ

[illegible]

State of Palestine Ministry of Education & Higher Education Palestine Technical College - Deir El-Balah		دولة فلسطين وزارة التربية والتعليم العالي كلية فلسطين التقنية - دير البلح
مكتبة صيدان التقنية الرقم : 78/21356 التاريخ : 2022/02/24م الموافق : 23 رجب 1442هـ		
السيدة / أ. عايشة أحمد الكرد المحترمة ... حجة طيبة وبعد ...		
الموضوع / قرار تكليف منسق وحدة تمكين الوصول لطلاب ذوي الإعاقة		
أهديكم أطيب التحيات، فلقد تقرر تكليفك منسقة لوحدة تمكين الوصول لطلاب ذوي الإعاقة في الكلية .		
واقبلوا وافر الاحترام ...		
عميد الكلية د. هيثم خليل عيسى		
المقر الرئيسي : دير البلح - غرب مستشفى شهداء الأقصى - هاتف : +972 8 2531171/2 فاكس : + 972 8 253 8101 www.ptcdb.edu.ps فرع غزة : شارع المخابرات - خلف أبراج المقوسي - هاتف : +972 8 2856159 Gaza - Tel : +972 8 2856159		
C:\Users\ptc454343\Dropbox\2021\2022\التعليم الريمي\Dropbox\2021\2022\مراسلات خارجة\2022\م.د. doc		



**Disability as diversity: The inclusion of students
with disabilities in higher education - Edu4ALL**

Co-funded by the
Erasmus+ Programme
of the European Union



Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members, Location, Objectives, and Goals

D2.1.b Vision, Mission, Tasks, Location, Objectives, and Goals of the Accessibility Unit

University full name:	Palestine Technical College - Deir El-Balah
Partner acronym	PTC

Name of the Accessibility Unit (in English)	Inclusive Education Unit
Vision statement File name of the attached official PDF document in Arabic and in English:	Creating an academic environment suitable for students with disabilities (SWD) by supporting their academic social and psychological needs through relevant equipment, <u>tools</u> and policies. AU_PTC_En.pdf AU_PTC_En.pdf
Mission statement File name of the attached official PDF document in Arabic and in English:	The unit contributes <u>in</u> preparing confident individuals capable of developing the society through: adapting the academic environment to the requirements of <u>SWD</u> , providing them with equal opportunities, promoting their independence and developing their cooperative spirit to bring out their full potential.
Location	Institution: Palestine Technical College – Deir El-Balah Name of the Accessibility Unit: Inclusive education unit Address: Palestine Technical College – Deir El-Balah Street name: College Street Street number: Postal/zip code: P920 Campus name: PTC campus Deir El-Balah



	Building: Lectures building Floor: 3rd floor Room number: Google maps link: https://www.google.com/maps/dir//31.4244447,34.3557261/@31.4245613,34.3529082,17z Google maps coordinates: 31.4244515818596, 34.35572609730582
Objectives	– Facilitating academic accommodations through focusing on assistive technologies. – Promoting the role of the inclusive education unit in serving the disabled segment of society. – Developing the level of networking and relations with local and international institutions in the field of supporting inclusive education.
Goals	– Developing an appropriate academic environment for students with disabilities and providing them with equal opportunities. – Developing personal abilities and independence of students with disabilities. – Technical empowerment to integrate graduates with disabilities into community institutions.
Tasks	1. Developing the services provided by the unit and introduce new activities regularly. 2. Providing specialized staff to work in the unit. 3. Activating the unit's role in providing advisory and training services to the college society. 4. Determining the eligibility of <u>SwD</u> for services. 5. Providing appropriate and necessary support services for students with disabilities. Support services include providing advice and facilitating academic accommodations, in collaborative partnerships with students' university lecturers, departments and faculty. 6. Raising awareness of the college society with all issues related to students with disabilities. 7. Holding various activities for <u>SwD</u>. 8. Participating with activities to introduce the accessibility unit. 9. Coordinating with different departments in the college to facilitate all matters of students with disabilities.

- | | |
|--|---|
| | <ol style="list-style-type: none">10. Participating in local and international events related to services for students with disabilities.11. Disseminating the services that are offered by the unit using internet websites and social media pages. |
|--|---|

The Accessibility Unit (AU) at PTC (Inclusive Education Unit)

Vision:

Creating an academic environment suitable for students with disabilities (SwD) by supporting their academic, social and psychological needs through relevant equipment, tools and policies.

Mission:

The unit contributes in preparing confident individuals capable of developing the society through: adapting the academic environment to the requirements of SwD, providing them with equal opportunities, promoting their independence and developing their cooperative spirit to bring out their full potential.

Tasks:

1. Developing the services provided by the unit and introduce new activities regularly.
2. Providing specialized staff to work in the unit.
3. Activating the unit's role in providing advisory and training services to the college society.
4. Determining the eligibility of SwD for services.
5. Providing appropriate and necessary support services for students with disabilities. Support services include providing advice and facilitating academic accommodations, in collaborative partnerships with students' university lecturers, departments and faculty.

6. Raising awareness of the college society with all issues related to students with disabilities.
7. Holding various activities for SwD.
8. Participating with activities to introduce the accessibility unit.
9. Coordinating with different departments in the college to facilitate all matters of students with disabilities.
10. Participating in local and international events related to services for students with disabilities.
11. Disseminating the services that are offered by the unit using internet websites and social media pages.

Goals:

- Developing an appropriate academic environment for students with disabilities and providing them with equal opportunities.
- Developing personal abilities and independence of students with disabilities.
- Technical empowerment to integrate graduates with disabilities into community institutions.

Objectives:

- Facilitating academic accommodations through focusing on assistive technologies.
- Promoting the role of the inclusive education unit in serving the disabled segment of society.
- Developing the level of networking and relations with local and international institutions in the field of supporting inclusive education.

وحدة التعليم الشامل

الرؤية:

خلق بيئة أكاديمية ثلاثم الطلاب ذوي الإعاقة وتدعم احتياجاتهم الاجتماعية والنفسية ودمجهم في المجتمع.

الرسالة:

تسعى وحدة التعليم الشامل إلى تهيئة بيئة أكاديمية للطلاب ذوي الإعاقة ومنحهم فرص متكافئة مع أقرانهم، وتعزيز الاعتماد على الذات، وتنمية روح التعاون لإبراز إمكاناتهم الكاملة للمساهمة في إعداد أفراد قادرين على تنمية المجتمع والمساهمة في تنمته.

الأهداف:

- تطوير البيئة الأكاديمية المناسبة للطلاب ذوي الإعاقة وإتاحة الفرص المكافئة لهم.
- تنمية القدرات الشخصية لدى الطلاب ذوي الإعاقة وتحقيق الاستقلالية.
- التمكين التقني لدمج الخريجين ذوي الإعاقة في مؤسسات المجتمع.
- تعزيز دور وحدة التعليم الشامل في خدمة شريحة ذوي الإعاقة في المجتمع.
- تطوير مستوى التشبيك والعلاقات مع المؤسسات المحلية والدولية في مجال دعم التعليم الشامل.

المهام:

1. تطوير الخدمات المقدمة من قبل الوحدة، وذلك من خلال استحداث أنشطة جديدة.
2. توفير الكوادر البشرية المتخصصة للعمل في الوحدة المستحدثة.
3. تفعيل دور الوحدة في تقديم الخدمات الاستشارية والتدريبية لمجتمع الكلية.

4. تحديد أهلية الطلاب ذوي الإعاقة للخدمات.
5. تقديم الخدمات المساندة الملائمة والضرورية لطلاب ذوي الإعاقة. تشمل الخدمات المساندة تقديم المشورة وتسهيل الحياة الأكاديمية، عبر شراكات تعاونية مع المحاضرين الجامعيين والأقسام وأعضاء هيئة التدريس.
6. توعية وتنقيف مجتمع الكلية بكل ما له علاقة بالطلاب ذوي الإعاقة.
7. عقد الأنشطة بأنواعها المختلفة الخاصة بالطلاب ذوي الإعاقة.
8. المشاركة في كافة الأنشطة الجامعية ذات العلاقة للتعريف بوحدة التعليم الشامل.
9. التنسيق مع كافة الجهات المختلفة بالكلية لتسهيل كافة أمور الطلاب ذوي الإعاقة.
10. المشاركة في الفعاليات المحلية والدولية ذات العلاقة بخدمات الطلاب ذوي الإعاقة.
11. نشر الخدمات المقدمة من قبل الوحدة من خلال مواقع الانترنت ووسائل التواصل الاجتماعي.

الموقع:

وحدة التعليم الشامل تابعة لנائب العميد للشؤون الأكاديمية.

سيكون مقرها متاح الوصول مقابل للمصعد.

Annex IV: UJ documents



Disability as diversity: The inclusion of students with disabilities in higher education - Edu4ALL

Co-funded by the
Erasmus+ Programme
of the European Union



Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members, Location, Objectives, and Goals

Members of the Accessibility Unit¹

University full name:	The University of Jordan
Partner acronym	UJ-P5
Describe in detail the procedure followed for the formation of the Members of the Accessibility Unit	1. Confirm the official procedure to form the committee through the unit of the international relationships at the University of Jordan 2. Confirm the unit members with the library director and within the Edu4ALL project team members. 3. Apply to the Unit of international relationships to get official approval of the committee formation
Details of the decision taken for the formation of the Members of the Accessibility Unit in the university: who (person/title or body)-Signed decision (attached document)	Not yet approved, but it will be either, his excellency, the president of the University of Jordan, or the corresponding Vice president.
Disability Advisor or Learning Support Coordinator	
First name:	Alia
Surname:	Alghwiri
Title:	Professor
e-mail:	Alia.alghwiri@ju.edu.jo
Job Title / Position in the university:	Full professor, department of physiotherapy
Job role(s)/Responsibilities in the university	Vice dean for the school of rehabilitation sciences
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: Physical Therapy MSc: Neurological Physical Therapy PhD: Rehabilitation Sciences
Comments / Background	The development and validation of vestibular activities and participation (VAP) measure for people with vestibular disorders based on the international classification of functioning, disability, and health (ICF).
Member of committee of practice:	Yes

¹ At least 5 Faculty/Staff members

Faculty / Staff member 1	
First name:	Mujahed
Surname:	Thneibat
Title:	Doctor
e-mail:	M_thneibat@ju.edu.jo
Job Title / Position in the university:	Assistant professor of civil engineering
Job role(s)/Responsibilities in the university	Deputy director-library of the University of Jordan
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: Civil Engineering MSc: International Construction Engineering and Management PhD: Civil Engineering
Comments / Background	Supervising main divisions sections in the library; in terms of productivity, signing off agreements with worldwide publishers, hosting research-oriented seminars such as the given by Elsevier, PubMed, Science Direct. Collaborating with the American Corner (Located at the library). Conducting research in the fields of simulation in construction, project management, construction management, value engineering, building information modeling (BIM), complex adaptive systems, and artificial neural networks application. Currently, working in the use of artificial neural networks in the water demand forecasting in Amman, Additionally, the status of value engineering application in Jordan is investigated.
Member of committee of practice:	☐ Yes ☒ No
Faculty / Staff member 2	
First name:	Nazeeh
Surname:	Ghatasheh
Title:	Doctor
e-mail:	n.ghatasheh@ju.edu.jo
Job Title / Position in the university:	Associate professor at the department of business information technology
Job role(s)/Responsibilities in the university	Former director of computer center Former dean's assistant for quality and development Former department chairman
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: Computer Information Systems MSc: Electronic Business Management PhD: Electronic Business

Comments / Background	Dr. <u>Ghatasheh</u> main research activities include applied computational intelligence, machine learning, and business intelligence. He <u>has the ability to apply various</u> approached related to data science as the use of machine learning approaches to produce enhanced predictive models in business domains.
Member of committee of practice:	☐ Yes ☒ No
<u>Faculty / Staff member 3</u>	
First name:	Hossam
Surname:	Faris
Title:	Professor
e-mail:	Hossam.faris@ju.edu.jo
Job Title / Position in the university:	Full professor in machine learning and data science
Job role(s)/Responsibilities in the university	Former administrator of open resources lab in the University of Jordan Former administrator and developer of the automated exams office
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: Computer Science MSc: Computer Science PhD: Electronic Business
Comments / Background	Professor Faris research interests include applied computational intelligence, Evolutionary computations, knowledge systems, data mining, semantic web, and ontologies.
Member of committee of practice:	☐ Yes ☒ No
<u>Faculty / Staff member 4</u>	
First name:	Ismail
Surname:	<u>Altaharwa</u>
Title:	Doctor
e-mail:	I_taharwa@ju.edu.jo
Job Title / Position in the university:	Assistant professor in information security
Job role(s)/Responsibilities in the university	Former department chairman
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: Computer Science and Applications MSc: Computer Science PhD: Computer Science and Information Engineering
Comments / Background	<u>Altaharwa</u> research interests include information security, cybersecurity, data mining and information retrieval, E-learning, and machine learning techniques.
Member of committee of practice:	☒ Yes ☐ No

Faculty / Staff member 5	
First name:	Osamah
Surname:	Alalem
Title:	Mr.
e-mail:	Osama.alem@ju.edu.jo
Job Title / Position in the university:	Computer lab supervisor
Job role(s)/Responsibilities in the university	Computer lab supervisor Archiving system manager
HEI Degree:	☒ Diploma ☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	Diploma: Computer programming and system analysis BSc: MSc: PhD:
Comments / Background	Mr. Alalem has long experience in supervising computer labs, and maintenance of computer equipment. He has many certificates in software and hardware maintenance. Also, he has been working in archiving system and electronic resources production for more than three years.
Member of committee of practice:	☒ Yes ☐ No



السادة وحدة العلاقات الدولية

تحية طيبة وبعد،

الموضوع: تشكيل فريق مختبر التعليم الدامج (وحدة الوصول) ضمن مشروع ايرازموس بلص والموسوم بـ:

Disability as diversity: The inclusion of student with disabilities in higher education (Edu4ALL)

بالإشارة الى الموافقة على انشاء وحدة التعليم الدامج وتخصيص قاعة مناسبة لها في مكتبة الجامعة الأردنية، كتاب رقم 820/2021/8، مرفقا طيه. وبالإشارة الى مخرجات المشروع المذكور اعلاه، والمتضمنة تعريف واعداد اهداف ورؤية ومهام وفريق الوحدة، ارجو من حضرتكم التلطف بمخاطبة من يلزم بخصوص تشكيل فريق عمل الوحدة بالشكل الاتي، حيث تلتخص مهام الفريق بمتابعة عمل الوحدة فور انشائها والتأكد من تحقيقها للأهداف المرجوة. كما ان شروط تشكيل فريق الوحدة هي ان تشمل على اخصائي وخبير في مجال الإعاقة بالإضافة الى خمسة أعضاء على الأقل من أعضاء هيئة التدريس والإداريين في الجامعة.

الاسم	الكلية	المهام الادارية	الوصف بحسب المشروع
1. د. عالية الحويزي	كلية علوم التأهيل	دائبة عميد كلية علوم التأهيل	اخصائي الإعاقة
2. د. مجاهد ذبيات	كلية الهندسة	مدير المكتبة	عضو هيئة تدريس
3. د. حسام فارس	كلية الملك عبد الله الثاني لتكنولوجيا المعلومات	عضو فريق مشروع Edu4ALL	عضو هيئة تدريس
4. د. نزيه عطانة	كلية نظم وتكنولوجيا المعلومات	عضو فريق مشروع Edu4ALL	عضو هيئة تدريس
5. د. إسماعيل الطهارة	كلية نظم وتكنولوجيا المعلومات	عضو فريق مشروع Edu4ALL	عضو هيئة تدريس
6. السيد أسامة العالم	مكتبة الجامعة	مشرف مختبر التعليم الدامج	عضو اداري وتقني

<https://www.ptuk.edu.ps/projects/edu4all>

الموقع الإلكتروني للمشروع:

ونتمنوا بقبول فائق الشكر والعرفان

متنق المشروع / فريق الجامعة الأردنية

د. اسماعيل الطهارة

استاذ مساعد

كلية نظم وتكنولوجيا المعلومات

الجامعة الأردنية، فرع العقبة

28/02/2022

مرفق طيه نموذج تشكيل فريق الوحدة بحسب خطة الجودة للمشروع



**Disability as diversity: The inclusion of students
with disabilities in higher education - Edu4ALL**

Co-funded by the
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**Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members,
Location, Objectives, and Goals**

D2.1.b Vision, Mission, Tasks, Location, Objectives, and Goals of the Accessibility Unit

University full name:	The University of Jordan
Partner acronym	UJ-P5

Name of the Accessibility Unit (in English)	Accessibility Unit
Vision statement File name of the attached official PDF document in Arabic and in English:	English file: Edu4ALL_WP2_D_2.1.b_UJ_V_E_0.1.pdf Arabic file: Edu4ALL_WP2_D_2.1.b_UJ_V_A_0.1.pdf
Mission statement File name of the attached official PDF document in Arabic and in English:	English: Edu4ALL_WP2_D_2.1.b_UJ_M_E_0.1.pdf Arabic: Edu4ALL_WP2_D_2.1.b_UJ_M_A_0.1.pdf
Location	Institution: The University of Jordan Name of the Accessibility Unit: Accessibility Unit Address: Aljubeiha, Amman, Jordan Street name: Queen Rania St. Street number: Postal/zip code: 11942 Campus name: Main campus, Amman Building: Main library Floor: Ground floor Room number: Google maps link: shorturl.at/oqT06 Google maps coordinates: 32.01554985674971, 35.87312697455667
Objectives	• Provide students with disabilities with accessible equipment that facilitate their academic life. • Promote the autonomy of students with disabilities.



	• Advocate for the rights of students with disabilities. • Connect students with disabilities with other departments at University of Jordan.
Goals	• Raising awareness of students with disability needs • Promoting utilization and access to the assistive technologies among students with disability • Promoting assistive technology and digital accessibility among university and society culture
Tasks	• Running exams. • 2.Preparing and developing accessible material. • Learning, teaching, and training processes. • 4. Administrative tasks such as registration.



السادة وحدة العلاقات الدولية

تحية طيبة وبعد،

الموضوع: تشكيل فريق مختبر التعليم الدامج (وحدة الوصول) ضمن مشروع ايرازموس بلص والموسوم بـ:

Disability as diversity: The inclusion of student with disabilities in higher education (Edu4ALL)

بالإشارة الى الموافقة على انشاء وحدة التعليم الدامج وتخصيص قاعة مناسبة لها في مكتبة الجامعة الأردنية، كتاب رقم 820/2021/8، مرفقا طيه. وبالإشارة الى مخرجات المشروع المذكور اعلاه، والمتضمنة تعريف واعداد اهداف ورؤية ومهام وفريق الوحدة، ارجو من حضرتكم التلطف بمخاطبة من يلزم بخصوص تشكيل فريق عمل الوحدة بالشكل الاتي، حيث تلتخص مهام الفريق بمتابعة عمل الوحدة فور انشائها والتأكد من تحقيقها للأهداف المرجوة. كما ان شروط تشكيل فريق الوحدة هي ان تشمل على اخصائي وخبير في مجال الإعاقة بالإضافة الى خمسة أعضاء على الأقل من أعضاء هيئة التدريس والإداريين في الجامعة.

الاسم	الكلية	المهام الادارية	الوصف المشروع	بحسب
1. أ.د. عالية الحويضي	كلية علوم التأهيل	دائبة عميد كلية علوم التأهيل	اخصائي الإعاقة	
2. د. مجاهد ذبيات	كلية الهندسة	مدير المكتبة	عضو هيئة تدريس	
3. أ.د. حسام فارس	كلية الملك عبد الله الثاني لتكنولوجيا المعلومات	عضو فريق مشروع Edu4ALL	عضو هيئة تدريس	
4. د. نزيه عطانة	كلية نظم وتكنولوجيا المعلومات	عضو فريق مشروع Edu4ALL	عضو هيئة تدريس	
5. د. إسماعيل الطهارة	كلية نظم وتكنولوجيا المعلومات	عضو فريق مشروع Edu4ALL	عضو هيئة تدريس	
6. السيد أسامة العالم	مكتبة الجامعة	مشرف مختبر التعليم الدامج	عضو اداري وتقني	

<https://www.ptuk.edu.ps/projects/edu4all>

الموقع الإلكتروني للمشروع:

ونتمنوا بقبول فائق الشكر والعرفان

متنق المشروع / فريق الجامعة الأردنية

د. اسماعيل الطهارة

استاذ مساعد

كلية نظم وتكنولوجيا المعلومات

الجامعة الأردنية، فرع العقبة

28/02/2022

مرفق طيه نموذج تشكيل فريق الوحدة بحسب خطة الجودة للمشروع



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السادة مكتب العلاقات الدولية

تحية طيبة وبعد،

الموضوع: تفصيل قاعة للتعليم الدامج ليتم تجهيزها ضمن مشروع ايرازموس بلص والموسوم بـ:

Disability as diversity: The inclusion of student with disabilities in higher education (Edu4ALL)

بالإشارة الى مخرجات المشروع المذكور اعلاه، والمتضمنة تجهيز وحدة/قاعة تعلم دامج باحدث معدات التكنولوجيا والتي تناسب انواع الاعاقة المختلفة (البصرية والسمعية والحركية)، فان فريق العمل في المشروع قام بعدد من الزيارات الميدانية للجامعة الاردنية في عمان، واطلع على المرافق والخدمات الموجهة للطلبة ذوي الاعاقة، حيث تبين ان مكتبة الجامعة هي المكان الانسب لتلبية احتياجات الطلاب ذوي الاعاقة وبما يتلائم مع اهداف التنمية المستدامة للمشروع. فبالاضافة الى سهولة الوصول ومرونة ساعات العمل، فان مكتبة الجامعة مزودة بقاعات مخصصة لخدمة الطلبة المكفوفين وضعاف البصر. كما انه يوجد استوديو تسجيل متكامل في المكتبة يمكن من خلاله تسجيل المحاضرات الكترونيا.

بناء على ما تقدم فالنا نرجو من حضرتكم التلطف بمخالطة ادارة مكتبة الجامعة الاردنية لتخصيص قاعة ضمن الطابق الارضي، علما بان ميزانية المشروع تشمل سنة وخمسون الف يورو مخصصة لتجهيز القاعة بمعدات نوعية لخدمة الطلبة ذوي الاعاقة، منها خمسة عشر جهاز حاسوب شخصي بالاضافة الى اكثر من ثلاثين برمجية وطرفية، عدد منها سوف يحتاج الى طاولات خاصة لتشغيلها (طابعة بريل، مكبر قراءة، طابعة الاحساس اللمسي للرسومات، طابعة متعددة الاستخدام، عارض لغة بريل الالكتروني، عدد من مفاتيح اللمس والمستقبلات البصرية والتي تناسب انواع الاعاقة الحركية...)، وعليه نأمل ان تناسب مساحة القاعة ما لا يقل عن اثنين وعشرين طاولاة مكتبة وبما يتلائم مع احتياجات الطلبة ذوي الاعاقة ويمكنهم من الحركة بسهولة ويسر.

<https://www.ptuk.edu.ps/projects/edu4all>

الموقع الالكتروني للمشروع:

وتفضلوا بقول فائق الشكر والعرفان

منسق المشروع/ فريق الجامعة الاردنية

د. اسماعيل الطهارة

Signature

استاذ مساعد

كلية نظم وتكنولوجيا المعلومات

الجامعة الاردنية، فرع العقبة

27/06/2021

Accessibility unit- UJ

Mission

To empower students with disabilities at University of Jordan by providing them with assistive technology tools and equipment suitable for their needs.

وحدة الوصول، الجامعة الأردنية

الرسالة

تمكين الطلبة ذوي الإعاقة في الجامعة الأردنية من خلال توفير أدوات ومعدات التكنولوجيا المعززة والتي تلبي احتياجاتهم.

Accessibility unit – UJ

Vision

To be a leading unit in providing high quality services for students with disabilities and promoting their rights in higher education institutions in Jordan, region, and international levels.

وحدة الوصول، الجامعة الأردنية

الرؤية

وحدة رائدة تقدم خدمات باحسن المستويات للطلبة ذوي الإعاقة وتعرف وتشجع الطلبة ذوي الإعاقة على الحصول على حقوقهم في التعليم لدى مؤسسات التعليم العالي على المستوى المحلي والمستوى الإقليمي والمستوى العالمي.



Project No.: 618103-EPP-1-2020-1-PS-EPPKA2-CBHE-JP



Edu4ALL

Disability as diversity: The inclusion of students with disabilities in higher education

Deliverable D2.1	Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals.
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Work Package (WP)	WP2: Development
WP Leader	National & Kapodistrian University of Athens
WP members	Palestine Technical University Kadoorie The University of the Basque Country Irbid National University Partners for Sustainable Development The University of Jordan Al-Ummah University College Palestine Technical College Int@E UG
Issue date	28 Feb 2022
Version/Status	Draft 0.3

The publication reflects only the author's view, and the Agency and the Commission are not responsible for any use that may be made of the information it contains.



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Project partners[Palestine Technical University Kadoorie](#)

Palestine

Coordinator[National and Kapodistrian University of Athens](#)

Greece

[The University of the Basque Country](#)

Spain

[Irbid National University](#)

Jordan

[Partners for Sustainable Development](#)

Palestine

[The University of Jordan](#)

Jordan

[Al-Ummah University College](#)

Palestine

[Palestine Technical College](#)

Palestine

[Int@E UG](#)

Germany



WP3: Quality Plan – Task 3.1: Defining the quality framework for the project

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Project information

Project number	618103-EPP-1-2020-1-PS-EPPKA2-CBHE-JP
Action code	CBHE-JP
Project acronym	Edu4ALL
Project Title	Disability as diversity: The inclusion of students with disabilities in higher education
Funding scheme	Erasmus+ KA2
Date of EC approval	31/07/2020

Contact

Project Coordinator	<u>Dr.</u> Eman Daraghmi, Associate Professor
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Project Website	https://www.ptuk.edu.ps/projects/edu4all/



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Document Data

Distribution List*	RE
Work Package	WP2: Development
Task	2.1 Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals.
Deliverable Title	UJ vision and mission
Work Package Leader	National & Kapodistrian University of Athens
Work Package Members	Palestine Technical University Kadoorie The University of the Basque Country Irbid National University Partners for Sustainable Development The University of Jordan Al-Ummah University College Palestine Technical College Int@E UG
Date of issue	8/03/2022
Total number of pages	11

*Choose from:

PU (Public)

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Version History

Version	Date	Author/Organization
V0.1	28/02/2022	A. <u>Alghwiri/UJ</u>
V0.2	06/03/2022	A. <u>Alghwiri/ UJ</u>
V0.3	08/03/2022	I. Altaharwa / UJ
V0.4	09/03/2022	A. Alghwiri/ UJ
V0.5	18/03/2022	I. Altaharwa/UJ

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WP3: Quality Plan – Task 3.1: Defining the quality framework for the project



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WP3: Quality Plan – Task 3.1: Defining the quality framework for the project



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List of Acronyms

This table shows the acronyms used in this deliverable in alphabetical order.

Acronym	Description
EC	European Commission
EU	European Union
HE	Higher Education
HEI	Higher Education Institution



1 Executive Summary

In this report, important information about the accessible unit that will be established at University of Jordan are provided. Vision, mission, objectives and tasks of this unit are reported. Furthermore, the specific location of the unit that was determined and the decision that was taken by the University of Jordan is attached.

2 Introduction

The inclusive educational unit is the main output of the Edu4ALL Erasmus Plus project. This unit will be provided by the University of Jordan and equipped with the infrastructure and furniture by the University itself in addition to the employees who will work in this unit and paid by University of Jordan.

Edu4ALL Erasmus Plus project aims to provide this unit with accessible technologies and other services that facilitate the academic life of students with disabilities in University of Jordan and ensure their inclusive education equally to their peers. Needs assessment and location selection processes were done for students with disabilities to determine the most appropriate location for the unit in University of Jordan. After that, Edu4ALL team members at University of Jordan worked with the University headquarter to determine the location of the unit based on the recommendations of the students and official letters were issued for this purpose.

3 Objectives of the Report

In this report, all of the required information about the inclusive educational unit at University of Jordan are identified. This includes the vision, mission, objectives and tasks of this unit. Moreover, the location of the unit is provided.

4 Methodology

Edu4ALL team members at UJ met several times to review and approve vision, mission, objectives and tasks of the accessibility unit. Furthermore, four field visits were conducted to the UJ main campus to locate the proper site to establish the unit. The first visit was to the School of Rehabilitation Sciences. The second visit was to the Deanship of Students Affairs. The last two visits were to the UJ main library.

5 Results



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Vision: To be a leading unit in providing high quality services for students with disabilities and promoting their rights in higher education institutions in Jordan and the region.

Mission: To empower students with disabilities at University of Jordan by providing them with accessible services for their needs.

Objectives:

- Provide students with disabilities with accessible equipment that facilitate their academic life.
- Promote the autonomy of students with disabilities.
- Advocate for the rights of students with disabilities.
- Connect students with disabilities with other departments at University of Jordan.

Tasks of the unit:

1. Running exams.
2. Preparing and developing accessible material.
3. Learning, teaching and training processes.
4. Administrative tasks such as registration.

Location of the unit:

A big hall in the first floor of the main library of University of Jordan is the location of the accessible unit for Edu4ALL project. Attached is the official letter signed by the president of University of Jordan with his approval to establish this unit at the main library of University of Jordan.

Members of the Accessibility Unit at the UJ

Members of the accessibility unit at the UJ have been chosen such that to ensure visibility and sustainability of the unit even after the end of the project. Members include both academic and administrative staff. Also, they cover range of the university faculties. Two members are from Aqaba campus, while the remaining members are from Amman main campus as the unit is in Amman. Edu4ALL coordinator at the UJ communicated with each one of the committee members to ensure their acceptance to join the committee. All members agreed to join the committee and express their wellness to effectively serve and foster the community of students with disability at the university of Jordan through the accessibility unit.



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University full name:	The University of Jordan
Partner acronym	UJ-P5

Describe in detail the procedure followed for the formation of the Members of the Accessibility Unit	1. Confirm the official procedure to form the committee through the unit of the international relationships at the University of Jordan 2. Confirm the unit members with the library director and within the Edu4ALL project team members. 3. Apply to the Unit of international relationships to get official approval of the committee formation
Details of the decision taken for the formation of the Members of the Accessibility Unit in the university: who (person/title or body)-Signed decision (attached document)	Not yet approved, but it will be either, his excellency, the president of the University of Jordan, or the corresponding Vice president.
Disability Advisor or Learning Support Coordinator	
First name:	Alia
Surname:	Alghwiri
Title:	Professor
e-mail:	Alia.alghwiri@ju.edu.jo
Job Title / Position in the university:	Full professor, department of physiotherapy
Job role(s)/Responsibilities in the university	Vice dean for the school of rehabilitation sciences
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: Physical Therapy MSc: Neurological Physical Therapy PhD: Rehabilitation Sciences
Comments / Background	The development and validation of vestibular activities and participation (VAP) measure for people with vestibular disorders based on the international classification of functioning, disability, and health (ICF).



WP3: Quality Plan – Task 3.1: Defining the quality framework for the project



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Member of committee of practice:	Yes
Faculty / Staff member 1	
First name:	<u>Mujahed</u>
Surname:	<u>Thneibat</u>
Title:	Doctor
e-mail:	M_thneibat@ju.edu.jo
Job Title / Position in the university:	Assistant professor of civil engineering
Job role(s)/Responsibilities in the university	Deputy director-library of the University of Jordan
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: Civil Engineering MSc: International Construction Engineering and Management PhD: Civil Engineering
Comments / Background	Supervising main divisions sections in the library; in terms of productivity, signing off agreements with worldwide publishers, hosting research-oriented seminars such as the given by Elsevier, PubMed, Science Direct. Collaborating with the American Corner (Located at the library). Conducting research in the fields of simulation in construction, project management, construction management, value engineering, building information modeling (BIM), complex adaptive systems, and artificial neural networks application. Currently, working in the use of artificial neural networks in the water demand forecasting in Amman, Additionally, the status of value engineering application in Jordan is investigated.
Member of committee of practice:	☐ Yes ☒ No
Faculty / Staff member 2	
First name:	<u>Nazeeh</u>
Surname:	<u>Ghatasheh</u>



WP3: Quality Plan – Task 3.1: Defining the quality framework for the project



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Edu4ALL D3.1.2 Progress Report Template

Title:	Doctor
e-mail:	n.ghatasheh@ju.edu.jo
Job Title / Position in the university:	Associate professor at the department of business information technology
Job role(s)/Responsibilities in the university	Former director of computer center Former dean's assistant for quality and development Former department chairman
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: Computer Information Systems MSc: Electronic Business Management PhD: Electronic Business
Comments / Background	Dr. <u>Ghatasheh</u> main research activities include applied computational intelligence, machine learning, and business intelligence. He has the <u>ability to</u> apply various approached related to data science as the use of machine learning approaches to produce enhanced predictive models in business domains.
Member of committee of practice:	☐ Yes ☒ No
Faculty / Staff member 3	
First name:	Hossam
Surname:	Faris
Title:	Professor
e-mail:	Hossam.faris@ju.edu.jo
Job Title / Position in the university:	Full professor in machine learning and data science
Job role(s)/Responsibilities in the university	Former administrator of open resources lab in the University of Jordan Former administrator and developer of the automated exams office
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: Computer Science MSc: Computer Science



WP3: Quality Plan – Task 3.1: Defining the quality framework for the project



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	PhD: Electronic Business
Comments / Background	Professor Faris research interests include applied computational intelligence, Evolutionary computations, knowledge systems, data mining, semantic web, and ontologies.
Member of committee of practice:	☐ Yes ☒ No
Faculty / Staff member 4	
First name:	Ismail
Surname:	Altaharwa
Title:	Doctor
e-mail:	I_taharwa@ju.edu.jo
Job Title / Position in the university:	Assistant professor in information security
Job role(s)/Responsibilities in the university	Former department chairman
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: Computer Science and Applications MSc: Computer Science PhD: Computer Science and Information Engineering
Comments / Background	Altaharwa research interests include information security, cybersecurity, data mining and information retrieval, E-learning, and machine learning techniques.
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 5	
First name:	Osamah
Surname:	Alalem
Title:	Mr.
e-mail:	Osama.alem@ju.edu.jo
Job Title / Position in the university:	Computer lab supervisor



Edu4ALL D3.1.2 Progress Report Template

Job role(s)/Responsibilities in the university	Computer lab supervisor Archiving system manager
HEI Degree:	☒ Diploma ☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	Diploma: Computer programming and system analysis BSc: MSc: PhD:
Comments / Background	Mr. <u>Alalem</u> has long experience in supervising computer labs, and maintenance of computer equipment. He has many certificates in software and hardware maintenance. Also, he has been working in archiving system and electronic resources production for more than three years.
Member of committee of practice:	☒ Yes ☐ No

6 Conclusions

In this report, the vision, mission, objectives, members and tasks of the inclusive educational unit in addition to its location at University of Jordan were identified and determined.



Annex | : Accessibility unit locating letter at the University of Jordan



WP3: Quality Plan – Task 3.1: Defining the quality framework for the project

Annex V: PTUK documents


Disability as diversity: The inclusion of students with disabilities in higher education - Edu4ALL

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Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members, Location, Objectives, and Goals
Members of the Accessibility Unit¹

University full name:	Palestine Technical University Kadoorie
Partner acronym	PTUK
Describe in detail the procedure followed for the formation of the Members of the Accessibility Unit	The accessibility unit will be established at the deanship of students' affairs, as a part of the Department of Guidance and counseling. Thus, the employees of that department will be the staff of the accessibility unit. We select the Educational counselor, Mr. Zafer Hassona, as the coordinator for this unit, and all other staff in the department as members in the Accessibility Unit. Moreover, Dr. Eman and Dr. Yousef are selected as members as they are currently the coordinators of the Edu4ALL project. Their role will be advising the other members and coordinating the unit
Details of the decision taken for the formation of the Members of the Accessibility Unit in the university: who (person/title or body)-Signed decision (attached document)	
Disability Advisor or Learning Support Coordinator	
First name:	Zafer
Surname:	Hassona
Title:	Educational counselor
e-mail:	z.hassona@ptuk.edu.ps
Job Title / Position in the university:	Educational counselor/ Department of Guidance and counseling
Job role(s)/Responsibilities in the university	Mr. Zafer Hassona works as Psychologist at the Deanship of Student Affairs, Department of Guidance and counseling - Palestine Technical University Kadoorie since 2017
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: psychological guidance

¹ At least 5 Faculty/Staff members

	PhD:
Comments / Background	Mr. Zafer Hassona works as Psychologist at the Deanship of Student Affairs, Department of Guidance and counseling - Palestine Technical University Kadoorie since 2017. He provides counseling to undergraduate students at all levels. He endeavors to guide students' conduct and develop their positive attitudes to achieve effective student-student relationship within the university environment and beyond. He worked as an Educational counselor in many government schools in Tulkarm - Palestine from 2007 to 2017, and as Educational and psychological counselor in Dar Al-Ulum Schools in Jordan 2001/2002.
Member of committee of practice:	Yes
Faculty / Staff member 1	
First name:	Eman
Surname:	Daraghmi
Title:	PhD.
e-mail:	e.daraghmi@ptuk.edu.ps; eman.yasser85@gmail.com
Job Title / Position in the university:	Associate Professor, Applied computing department, PTUK
Job role(s)/Responsibilities in the university	Teacher and Researcher
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Computer Science and Engineering
Comments / Background	Project Coordinator
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 2	
First name:	Yousef
Surname:	Daraghmi
Title:	Dr.
e-mail:	tubassi@gmail.com
Job Title / Position in the university:	Associate Professor, computer Engineering department, PTUK
Job role(s)/Responsibilities in the university	Teacher and Researcher
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Computer Science and Engineering
Comments / Background	Project Coordinator

Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 3	
First name:	Alaa
Surname:	Issa
Title:	Dr.
e-mail:	a.issa@ptuk.edu.ps
Job Title / Position in the university:	Associate Professor
Job role(s)/Responsibilities in the university	Dean of students' affairs
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD: physical education
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 4	
First name:	Najah
Surname:	Olwan
Title:	Educational counselor
e-mail:	n.alwan@ptuk.edu.ps
Job Title / Position in the university:	Educational counselor/ Department of Guidance and counseling
Job role(s)/Responsibilities in the university	
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD:
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 5	
First name:	Yasmeen
Surname:	Abuhasirah
Title:	Head of training department
e-mail:	y.abuhasirah@ptuk.edu.ps

Job Title / Position in the university:	Head of training department
Job role(s)/Responsibilities in the university	
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: She master student in Social Web at the University of Quebec in Montreal/ Canada. PhD:
Comments / Background	Mrs. Yasmeen Walid <u>Abubasirah</u> Palestine Technical University – Kadoorie [PTUK] Technical/Administrative/junior expert Mrs. Yasmeen <u>Abubasirah</u> is the head of the training department at the PTUK e-Learning center. She is a post-graduate student and researcher in Social Web at the University of Quebec in Montreal/ Canada. She has a demonstrated history of working in information technology and e-learning skills. She is a certified Moodle trainer by Moodle, and she is holding an approved Basic Training and Advanced Training course by Erasmus+. Her responsibilities at PTUK are any support of the digital learning environment, including course design, development, and implementation. She also delivers multimedia content and provides ongoing resources and digital learning tools for tutors and students. She has taken part in many international projects. Such as the Palestinian Academic and Agribusiness Cooperation project "PAAC" funded by NUFFIC / Maastricht University (Netherlands), and ROMOR FAIR Research Data Management Project funded by Erasmus+ / Parma University, (Italy). She is a member of the e-Learning and Open Learning Sub-Network of the Union of Universities of the Mediterranean area UNIMED. She was a speaker at fostering the creation of Open Education Ecosystems in the Mediterranean hosted by UNIMED- Rome, Italy. She participated in Euro-Mediterranean Intercultural Trends Training by Anna Lindh Foundation and the UNIMED. She is hardworking, dependable, responsible, attentive to detail, and positive to get the job done.
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 6	
First name:	Alaa
Surname:	<u>Hantoli</u>
Title:	Computer Engineer
e-mail:	a.hantoli@ptuk.edu.ps
Job Title / Position in the university:	Computer Engineer
Job role(s)/Responsibilities in the university	development and system administration in the E-Learning Center
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: Software Engineering PhD:
Comments / Background	Alaa <u>Hantoli</u> holds a master degree in Software Engineering, and she is working at Palestine Technical University, she is a lab teacher at the faculty of Technology and Engineering and after the pandemic she started to work in development and system

	administration in the E-Learning Center. In her spare time, she always has a voluntary work since she does believe in creating an educated and cultured generation by being part of society and empowering women in the work field. Alaa is planning to complete the PhD in Data Science soon.
Member of committee of practice:	☐ Yes ☐ No

جامعة فلسطين التقنية - خنطور



Palestine Technical University-Kadoorie

PTU

خنطور Kadoorie

دولة فلسطين



وزارة التعليم العالي والبحث العلمي
State of Palestine
Ministry of Higher Education & Scientific Research



مكتب عميد الشؤون الطلابية

التاريخ: 2022/5/25

حضرة نائب رئيس الجامعة للشؤون الإدارية والمالية المحترم

الموضوع: تشكيل لجنة لمتابعة التصميمات اللازمة لوحدة الأشخاص ذوي الإعاقة

نهدبكم أطلب التحيات، بالإشارة إلى الموضوع أعلاه، نرجو من حضرتكم الموافقة على استكمال مشروع إنشاء وحدة الأشخاص ذوي الإعاقة الممول من مؤسسة الأراسموس بلص ، وعليه نرفق لحضرتكم مقترح تشكيل لجنة لمتابعة أعمال التصميم اللازمة للوحدة المنوي انشائها ضمن عمادة الشؤون الطلابية في قاعه رقم (G010) ، على ان يكون من ضمن اللجنة المقترحه الاشخاص القائمين على المشروع وهم :

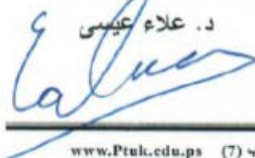
- د. د. ايمان ضراغمة من كلية العلوم
- أ. ظافر حسونة من الشؤون الطلابية
- د. يوسف ضراغمة من كلية الهندسة
- م. حسن ضراغمة من دائرة الحاسوب

على ان تستكمل من :

- مكتب النائب الاداري (م. عمر السفاريني)
- عمادة التخطيط (م. مرفت السلطان)
- دائرة الخدمات (أ. محمد جبر)
- دائرة اللوازم (أ. خالد جبيه)

عميد الشؤون الطلابية

د. علاء عيسى





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رام الله-الماصون-شارع المعاهد ص.ب (2022)

العروب-الشارع الرئيسي الخليل/القدس ، ص.ب (14)

09-2677922 09-2677923 / 09-2688199

02-2961066 02-2956526 / 02-2984298

02-2522182 02-2522346/7

المقر الرئيس :

فرع رام الله :

فرع العروب :



**Disability as diversity: The inclusion of students
with disabilities in higher education - Edu4ALL**

Co-funded by the
Erasmus+ Programme
of the European Union



**Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members,
Location, Objectives, and Goals**

D2.1.b Vision, Mission, Tasks, Location, Objectives, and Goals of the Accessibility Unit

University full name:	Palestine Technical University Kadoorie
Partner acronym	PTUK
Name of the Accessibility Unit (in English)	Edu4ALL Unit
Vision statement File name of the attached official PDF document in Arabic and in English:	Creating a leading academic environment conducive to students with disabilities by supporting their academic social and psychological needs with suitable equipment, high quality services, tools, and relevant policies. Vission-MissionEnglish.pdf Vission-missionArabic.pdf
Mission statement File name of the attached official PDF document in Arabic and in English:	1- Building the capacity of students with disabilities socially, academically, and psychologically within the university community. 2- Empowering students with disabilities as active members in the communities and are able of contributing to its advancement Vission-MissionEnglish.pdf Vission-missionArabic.pdf
Location	Institution: Palestine Technical University Kadoorie Name of the Accessibility Unit: Edu4ALL Unit Address: <u>Tulkarem</u> Street name: Jaffa Street Street number: - Postal/zip code: 20030

	Campus name: <u>Tulkarm – Main Campus</u> Building: Library Floor: Ground floor Room number: G010 Google maps link: - Google maps coordinates: -
Objectives	1- to adapt the university's academic environment to the requirements of students with disabilities 2- to help provide students with disabilities, an equal opportunity to participate in the university's courses, <u>programs</u> and activities. 3- to bolster their independence, nurture their cooperative spirit, and bring out their full potential 4- to cultivate confident, active individuals of the society capable of developing the community and contributing to its advancement.
Goals	
Tasks	1- To define the specific needs (via interviews and questionnaires) for students with disabilities who would like to enrol in the university programs <u>in order to</u> provide the suitable accommodation. The best accommodations are unique to the individual and develop from a cooperative relationship between staff and student. 2- To provide accessible curricula, and recourses for students with disabilities by providing the needed assistive technologies that facilitates the accessibility to the educational materials. 3- To help running the exams. 4- To facilitate <u>Administrative</u> tasks such as registration 5- To seek a cooperative and collaborative relationship with the faculty to enhance the education provided for students with disabilities. 6- To provide advice, support, and guidance to students with disabilities, whether academically, socially, or psychologically.

	7- To seek rehabilitating the university's buildings and facilities to accommodate the requirements of students with disabilities. 8- To encourage the inclusion of students with disabilities in the overall student body and to establish joint academic and extra-curricular activities. 9- To modernise the university's laws, regulations, and strategy to encompass the needs and interests of students with disabilities. 10- To raise the community awareness on the inclusive education, the rights of students with disabilities of enrolling in university programs. 11- To organize workshops and seminars to raise the university community's and student parents' awareness on the needs and requirements of people with disabilities. 12- To maintain a collaborative and supportive relationship with professionals, within the community, <u>in order to</u> further and support the mission of the unit and its services.
--	--



جامعة فلسطين التقنية - خضوري
Palestine Technical University-Kadoorie



PTU
خضوري كادوري



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وزارة التعليم العالي والبحث العلمي
State of Palestine
Ministry of Higher Education & Scientific Research

مكتب عميد الشؤون الطلابية
التاريخ: 2022/5/25

Edu4LL Unit at PTUK

Vision: Creating a leading academic environment conducive to students with disabilities by supporting their academic social and psychological needs with suitable equipment, high quality services, tools, and relevant policies.

Missions:

- 1- Building the capacity of students with disabilities socially, academically, and psychologically within the university community.
- 2- Empowering students with disabilities as active members in the communities and are able of contributing to its advancement.

Tasks:

- 1- To define the specific needs (via interviews and questionnaires) for students with disabilities who would like to enrol in the university programs in order to provide the suitable accommodation. The best accommodations are unique to the individual and develop from a cooperative relationship between staff and student.
- 2- To provide accessible curricula, and recourses for students with disabilities by providing the needed assistive technologies that facilitates the accessibility to the educational materials.
- 3- To help running the exams.
- 4- To facilitate Administrative tasks such as registration
- 5- To seek a cooperative and collaborative relationship with the faculty to enhance the education provided for students with disabilities.
- 6- To provide advice, support, and guidance to students with disabilities, whether academically, socially, or psychologically.
- 7- To seek rehabilitating the university's buildings and facilities to accommodate the requirements of students with disabilities.
- 8- To encourage the inclusion of students with disabilities in the overall student body and to establish joint academic and extra-curricular activities.
- 9- To modernise the university's laws, regulations, and strategy to encompass the needs and interests of students with disabilities.
- 10- To raise the community awareness on the inclusive education, the rights of students with disabilities of enrolling in university programs.

جامعة فلسطين التقنية - شحور  Palestine Technical University-Kadoorie	PTU شحور Kadoorie	دولة فلسطين  وزارة التعليم العالي والبحث العلمي State of Palestine Ministry of Higher Education & Scientific Research									
	مكتب عميد الشؤون الطلابية التاريخ: 2022/5/25										
11- To organize workshops and seminars to raise the university community's and student parents' awareness on the needs and requirements of people with disabilities. 12- To maintain a collaborative and supportive relationship with professionals, within the community, in order to further and support the mission of the unit and its services.											
Location: Students' Affairs Room: Library Building G010 -											
Objectives and Goals: 1- to adapt the university's academic environment to the requirements of students with disabilities 2- to help provide students with disabilities, an equal opportunity to participate in the university's courses, programs and activities. 3- to bolster their independence, nurture their cooperative spirit, and bring out their full potential 4- to cultivate confident, active individuals of the society capable of developing the community and contributing to its advancement.											
عميد الشؤون الطلابية د. علاء عيسى  											
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جامعة فلسطين التقنية - خجنوري



Palestine Technical University-Kadoorie

PTU

خجنوري Kadoorie

دولة فلسطين



وزارة التعليم العالي والبحث العلمي

State of Palestine

Ministry of Higher Education & Scientific Research

مكتب عميد الشؤون الطلابية

التاريخ: 2022/5/25

الموضوع: وحدة التعليم للجميع التابعة لعمادة الشؤون الطلابية Edu4ALL unit

الرؤية: خلق بيئة أكاديمية رائدة مواتية للطلاب ذوي الإعاقة من خلال دعم احتياجاتهم الأكاديمية والاجتماعية والنفسية بالمعدات المناسبة والخدمات عالية الجودة والأدوات والسياسات ذات الصلة.

الرسالة:

- 1- بناء قدرات الطلاب ذوي الإعاقة اجتماعياً وأكاديمياً ونفسياً داخل مجتمع الجامعة.
- 2- تمكين الطلاب ذوي الإعاقة كأعضاء فاعلين في المجتمعات وقادرين على المساهمة في النهوض بها.

المهام:

- 1- تحديد الاحتياجات الخاصة (من خلال المقابلات والاستبيانات) للطلاب ذوي الإعاقة الراغبين في الالتحاق ببرامج الجامعة لتوفير السكن المناسب. تعتبر أفضل أماكن الإقامة فريدة من نوعها للأفراد وتتطور من علاقة تعاونية بين الموظفين والطلاب.
- 2- توفير مناهج ومراجع ميسرة للطلاب ذوي الإعاقة من خلال توفير التكاليف المساعدة اللازمة التي تسهل الوصول إلى المواد التعليمية.
- 3- المساعدة في إجراء الامتحانات.
- 4- القيام بمهام إدارية مثل التسجيل.
- 5- السعي لعلاقة تعاونية وتعاونية مع الكلية لتعزيز التعليم المقدم للطلاب ذوي الإعاقة.
- 6- تقديم المشورة والدعم والتوجيه للطلاب ذوي الإعاقة سواء أكاديمياً أو اجتماعياً أو نفسياً.
- 7- السعي إلى إعادة تأهيل مهني ومرافق الجامعة لتتلاءم مع متطلبات الطلاب ذوي الإعاقة.
- 8- تشجيع دمج الطلاب ذوي الإعاقة في الجسم الطلابي العام وإقامة أنشطة أكاديمية وخارجية مشتركة.
- 9- تحديث قوانين الجامعة وأنظمتها واستراتيجيتها لتشمل احتياجات وأهتمامات الطلاب ذوي الإعاقة.
- 10- توعية المجتمع بالتعليم الجامع وحقوق الطلاب ذوي الإعاقة في الالتحاق بالبرامج الجامعية.
- 11- تنظيم ورش عمل وندوات لرفع وعي مجتمع الجامعة وأولياء الأمور باحتياجات ومتطلبات ذوي الاحتياجات الخاصة.
- 12- للحفاظ على علاقة تعاونية وداعمة مع المهنيين، داخل المجتمع، من أجل تعزيز ودعم مهمة الوحدة وخدماتها.

الغايات والأهداف:

- 1- تكيف البيئة الأكاديمية بالجامعة مع متطلبات الطلاب ذوي الإعاقة
- 2- للمساعدة في توفير فرص متساوية للطلاب ذوي الإعاقة للمشاركة في دورات الجامعة وبرامجها وأنشطتها.
- 3- تعزيز استقلاليتهم وتنشئة روح التعاون لديهم وإبراز طاقاتهم الكاملة
- 4- تنشئة أفراد واثقين ونشطاء في المجتمع قادرين على تنمية المجتمع والمساهمة في تندهم.

عميد الشؤون الطلابية

د. علاء عيسى





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02-2956526 / 02-2984298

02-2522346/7

المقر الرئيسي :

فرع رام الله :

فرع العروب :



Project No.: 618103-EPP-1-2020-1-PS-EPPKA2-CBHE-JP



Edu4ALL

Disability as diversity: The inclusion of students with disabilities in higher education

Deliverable D2.1	Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals.
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Work Package (WP)	WP2: Development
WP Leader	National & Kapodistrian University of Athens
WP members	Palestine Technical University Kadoorie The University of the Basque Country Irbid National University Partners for Sustainable Development The University of Jordan Al-Ummah University College Palestine Technical College Int@E UG
Issue date	15 April 2022
Version/Status	Draft 1

The publication reflects only the author's view, and the Agency and the Commission are not responsible for any use that may be made of the information it contains.



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Edu4ALL D2.1 Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

Project partners



[Palestine Technical University Kadoorie](#)

Palestine

Coordinator



[National and Kapodistrian University of Athens](#)

Greece



[The University of the Basque Country](#)

Spain



[Irbid National University](#)

Jordan



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Palestine



[The University of Jordan](#)

Jordan



[Al-Ummah University College](#)

Palestine



[Palestine Technical College](#)

Palestine



[Int@E UG](#)

Germany



WP2: Task 2.1: Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

3

Edu4ALL D2.1 Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

Project information

Project number	618103-EPP-1-2020-1-PS-EPPKA2-CBHE-JP
Action code	CBHE-JP
Project acronym	Edu4ALL
Project Title	Disability as diversity: The inclusion of students with disabilities in higher education
Funding scheme	Erasmus+ KA2
Date of EC approval	31/07/2020

Contact

Project Coordinator	<u>Dr.</u> Eman Daraghmi, Associate Professor
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Phone	+970-595765601
email	e.daraghmi@ptuk.edu.ps
Project Website	https://www.ptuk.edu.ps/projects/edu4all/



WP2: Task 2.1: Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

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Edu4ALL D2.1 Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

Document Data

Distribution List*	RE
Work Package	WP2: Development Title: Establishing the Inclusive Education Unit at PC HEIs
Task	2.1 Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals.
Deliverable Title	PTUK Edu4ALL Unit
Work Package Leader	National & Kapodistrian University of Athens
Work Package Members	Palestine Technical University Kadoorie The University of the Basque Country Irbid National University Partners for Sustainable Development The University of Jordan Al-Ummah University College Palestine Technical College Int@E UG
Date of issue	15 April 2022
Total number of pages	12

*Choose from:

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RE (Restricted to a group specified by the Consortium (including the Commission Services)

CO (Confidential, only for members of the Consortium (including the Commission Services)

Version History

Version	Date	Author/Organization
0.1	10 March 2022	Eman Daraghmi, Yousef Daraghmi / PTUK
1	15 April	Eman daraghmi, Zafer Hassona, Yousef Daraghmi/ PTUK

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WP2: Task 2.1: Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

Edu4ALL D2.1 Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

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WP2: Task 2.1: Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

Edu4ALL D2.1 Defining and setting the inclusive education unit vision, mission, tasks,
members, location, objectives, and goals

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Figure 1. Figure example 10



WP2: Task 2.1: Defining and setting the inclusive education unit vision,
mission, tasks, members, location, objectives, and goals

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members, location, objectives, and goals 7

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Table 1. Table example 10



WP2: Task 2.1: Defining and setting the inclusive education unit vision,
mission, tasks, members, location, objectives, and goals

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Edu4ALL D2.1 Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

List of Acronyms

This table shows the acronyms used in this deliverable in alphabetical order.

Acronym	Description
EC	European Commission
EU	European Union
HE	Higher Education
HEI	Higher Education Institution
PTUK	Palestine Technical University Kadoorie



WP2: Task 2.1: Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

Edu4ALL D2.1 Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

1 Executive Summary

PTUK has always been committed to providing equal opportunities for students with disabilities, who are persistently encouraged to benefit from its academic programs, services, and activities. Therefore, an accessibility unit at Palestine Technical University Kadoorie that follows the international standards with the objective of equality in Education, Activities, and Services will be established.

This report provides important information about the unit including: Vision, mission, objectives, tasks, members and location.

2 Introduction

Disability support in higher education is the main aim of Edu4ALL project. Our idea is to establish an "Inclusive Education Unit" that follows the international standards with the objective of equality in Education, Activities, and Services for students with disabilities. We target students with disabilities (who are blind or low vision, deaf or hard of hearing, or those who have motor disability) to increase their participation in the university programs as data show that students with disabilities are less likely to enrol in higher education than their nondisabled peers or even they dropped out because of the lack of facilities and services.

A key outcome of the project is to establish the unit at PC HEIs. The unit will be an academic environment conducive to those student's needs and interest by supporting them with suitable equipment, tools, and relevant policies. The unit will comprise 1) a professional disability advisor or learning support coordinator; 2) a number of faculty and staff members who represent various university components; 3) the committee of practice that consists of staff and the general union of disabled. The committee is responsible for defining the specific needs (via interviews and questionnaires) for students with disabilities in order to provide the suitable accommodation. The best accommodations are unique to the individual and develop from a cooperative relationship between staff and student. Based on the needs defined by the committee of practice, the unit will be able to provide accessible curricula, and recourses for students with disabilities; 4) a group of student volunteers from various faculties and disciplines in the university to support special needs students in all aspects of their university experience, such as aiding with test-taking, research tasks, and campus mobility. The group also helps targeted students to attend seminars, workshops, and public lectures. Moreover, the unit will have a modernised lab equipped with the needed assistive technologies.



WP2: Task 2.1: Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

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Edu4ALL D2.1 Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

3 Objectives of the Report

This report provides important information about the unit including: Vision, mission, objectives, tasks, members and location.

4 Methodology

Several meetings between PTUK Edu4ALL team members were held to define, review and approve the vision, missions, tasks, location in addition to the goals and objectives of the accessibility unit. Further several field visits were made to the library building to locate the proper site to establish the unit and to define the required infrastructure.

5 Accessibility Unit at PTUK

Vision: Creating a leading academic environment conducive to students with disabilities by supporting their academic social and psychological needs with suitable equipment, high quality services, tools, and relevant policies.

Missions:

- 1- Building the capacity of students with disabilities socially, academically, and psychologically within the university community.
- 2- Empowering students with disabilities as active members in the communities and are able of contributing to its advancement.

Tasks:

- 1- To define the specific needs (via interviews and questionnaires) for students with disabilities who would like to enroll in the university programs in order to provide the suitable accommodation. The best accommodations are unique to the individual and develop from a cooperative relationship between staff and student.
- 2- To provide accessible curricula, and recourses for students with disabilities by providing the needed assistive technologies that facilitates the accessibility to the educational materials.
- 3- To help running the exams.
- 4- To facilitate Administrative tasks such as registration
- 5- To seek a cooperative and collaborative relationship with the faculty to enhance the education provided for students with disabilities.



WP2: Task 2.1: Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

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Edu4ALL D2.1 Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

- 6- To provide advice, support, and guidance to students with disabilities, whether academically, socially, or psychologically.
- 7- To seek rehabilitating the university's buildings and facilities to accommodate the requirements of students with disabilities.
- 8- To encourage the inclusion of students with disabilities in the overall student body and to establish joint academic and extra-curricular activities.
- 9- To modernise the university's laws, regulations, and strategy to encompass the needs and interests of students with disabilities.
- 10- To raise the community awareness on the inclusive education, the rights of students with disabilities of enrolling in university programs.
- 11- To organize workshops and seminars to raise the university community's and student parents' awareness on the needs and requirements of people with disabilities.
- 12- To maintain a collaborative and supportive relationship with professionals, within the community, in order to further and support the mission of the unit and its services.

Members:

- 1- Dean of Students' affairs
- 2- A professional disability advisor or learning support coordinator (educational psychological counseling)
- 3- a number of faculty and staff members who represent various university components (representative from each college)
- 4- the committee of practice that consists of staff and the general union of disabled.
- 5- a group of student volunteers from various faculties and disciplines in the university to support special needs students in all aspects of their university experience, such as aiding with test-taking, research tasks, and campus mobility. The group also helps targeted students to attend seminars, workshops, and public lectures.

Location: Students' Affairs

Room: Library Building G010 -

Objectives and Goals:

- 1- to adapt the university's academic environment to the requirements of students with disabilities
- 2- to help provide students with disabilities, an equal opportunity to participate in the university's courses, programs and activities.



WP2: Task 2.1: Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

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Edu4ALL D2.1 Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

- 3- to bolster their independence, nurture their cooperative spirit, and bring out their full potential
- 4- to cultivate confident, active individuals of the society capable of developing the community and contributing to its advancement.

6 Conclusions

In this report, the vision, mission, objectives and tasks of the accessibility unit in addition to its location at Palestine Technical University were identified and determined.



WP2: Task 2.1: Defining and setting the inclusive education unit vision, mission, tasks, members, location, objectives, and goals

Annex VI: UUC documents


**Disability as diversity: The inclusion of students
with disabilities in higher education - Edu4ALL**

 Co-funded by the
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**Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members,
Location, Objectives, and Goals**
Members of the Accessibility Unit¹

University full name:	Al-Ummah University College
Partner acronym	UUC
Describe in detail the procedure followed for the formation of the Members of the Accessibility Unit	1- Correspond with the dean of the college (Dr. Hiba Barakat), and recommend the formation of the (Accessibility Unit) and the names proposed for its membership from the Faculty / Staff members of the college. 2- The Dean discusses the proposal submitted to her and the nominated names with the project team coordinator. Then it invites the College Council to convene, discuss and approve the recommendations, and issue the decision to form the (Accessibility Unit) and its members. 3- An official, signed and stamped copy of the minutes of the meeting containing the decision is issued.
Details of the decision taken for the formation of the Members of the Accessibility Unit in the university: who (person/title or body)-Signed decision (attached document)	The College Council decided in its session held on (07\02\2022) to establish and form the (Accessibility Unit) for people with disabilities headed by Mr. Ayman Ghalayini. As a guide for people with disabilities and educational support coordinator. The membership of the professors from the following academic and administrative staff: Document Attached (link): https://1drv.ms/b/s!AQuCSsecdyKFikRIYzOIXZQbgXCykQ?e=RlKpGV
Disability Advisor or Learning Support Coordinator	
First name:	Ayman
Surname:	Al Ghalayni
Title:	Mr.
e-mail:	ayman.address@gmail.com
Job Title / Position in the university:	head of students affairs
Job role(s)/Responsibilities in the university	Taking care of students' affairs at the university, following up on their issues, and helping to solve their problems. Supporting and directing various student

¹ At least 5 Faculty/Staff members

	activities. Providing health care to students Supervising Student Council elections.
HEI Degree:	☒ BSc ☒ MSc ☐ PhD
Degree(s) Title(s)	BSc: Computer MSc: Education PhD:--
Comments / Background	Computer skills> Scientific research skills> Communication. Cooperation. Work under pressure
Member of committee of practice:	Yes
Faculty / Staff member 1	
First name:	Rola
Surname:	Harb
Title:	Dr.
e-mail:	harb.rola11@gmail.com
Job Title / Position in the university:	Head of the Bachelor's Department
Job role(s)/Responsibilities in the university	University lecturer in addition to the head of the department
HEI Degree:	☒ BSc ☒ MSc ☒ PhD
Degree(s) Title(s)	BSc: primary education MSc: Educational administration PhD: Educational administration
Comments / Background	Possess academic and administrative ability
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 2	
First name:	Alaa
Surname:	Qawasmi
Title:	Lecture.
e-mail:	Ala.bzu839@gmail.com
Job Title / Position in the university:	Head of child education department
Job role(s)/Responsibilities in the university	Lecture
HEI Degree:	☒ BSc ☒ MSc ☐ PhD
Degree(s) Title(s)	BSc: Biology MSc: Education PhD:
Comments / Background	Head of child education department & Lecture
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 3	
First name:	Mai
Surname:	Khanfar
Title:	Lecturer.
e-mail:	Mai.ibead@mohe.pna.ps
Job Title / Position in the university:	Head if engineering and art department

Job role(s)/Responsibilities in the university	Follow the academic issues of related department
HEI Degree:	☒ BSc ☒ MSc ☐ PhD
Degree(s) Title(s)	BSc: Electric engineering MSc: Environment and renewable energy PhD:
Comments / Background	Holding Master degree in electric engineering. Mrs. Obied is currently working as an electrical instructor in the electrical installation department / beginning of 2020 academic year (U.U.C). She was worked before as the director of colleges – technical education general directorate – MoHE&SR 2019. 2015-2018 she was the deputy dean for planning, development and quality at the PTUK Ramallah Branch. Mrs. Mai have more than 10 years' experience in TVET programs preparation and development, project management, proposal development, monitoring & evaluation and strategic planning. Mai also is an effective member in monitoring & evaluation TVET committee, LET Council (Training and Employment council) for Ramallah Governance, Characterization committee for metal production (PSI), and ISO 9001:2015 Standards Application National Committees.
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 4	
First name:	Mohammad
Surname:	Salameh
Title:	Lecturer.
e-mail:	mohamad_salameh2002@hotmail.com
Job Title / Position in the university:	Head of Administrative and Commercial Professions Academic Department
Job role(s)/Responsibilities in the university	Lecturer & Head of Administrative and Commercial Professions Academic Department
HEI Degree:	☒ BSc ☒ MSc ☐ PhD
Degree(s) Title(s)	BSc: business Administration MSc: business Administration PhD:
Comments / Background	Teacher & Trainer
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 5	
First name:	Mohammad
Surname:	Tuffaha
Title:	Mr.
e-mail:	mtuffaha@gmail.com

Job Title / Position in the university:	Head of the Admission and Registration Department
Job role(s)/Responsibilities in the university	Admission and Registration
HEI Degree:	☒ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: computer science MSc: PhD:
Comments / Background	Programmer & Teacher.
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 6	
First name:	Ahmed
Surname:	Draidi
Title:	ENG.
e-mail:	duridiahmed@gmail.com
Job Title / Position in the university:	Head Of Network Dep.
Job role(s)/Responsibilities in the university	Supervise the network and labs
HEI Degree:	☒ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: Computer Engineer MSc: PhD:
Comments / Background	Computer hardware and software and electronic devices
Member of committee of practice:	☒ Yes ☐ No

دائرة الأوقاف العامة / القدس
AL-Awqaf Department\ Jerusalem



Number:

Date: 02/15/2022 A.D

Corresponding to: 13/Regop /1443 AH

Dear coordinator of the EDU4All' project in the college, engineer Abdul Mohsen Al-Qwasmi.

Subject :decision to establish and form an accessibility unit for students with disability.

Accessibility unit.

May peace and mercy of god be upon you...

With reference to the above- mentioned subject and to your letter to us on 26.01.2022 AD, the council of Al-Ummah University College/Jerusalem, in its session held on 07.02.2022 AD, decided to form an access unit for the students with disabilities in the college, whose staff will include the following members.:

num	name	Department	Its mission
1.	Mr. Ayman Galavine	Students affairs	Unit coordinator and advisor to support students with disabilities.
2.	Dr. Rola Harb	Bachelor department	member
3.	Mrs. Ala Qwasmi	Department of education diploma	member
4.	Engineer. Mai Obaid	Department of technical and engineering diploma	member
5.	Mr. Mohammed Salameh	Department of administrative and commercial department	member
6.	Mr. Mohammed Toffaha	registration	member
7.	Engineer. Ahmad Duridi	Net working department	member

Yours sincerely

College Dean

DR, Hiba Barakat.

دائرة الأوقاف العامة / القدس
AL-Awqaf Department\ Jerusalem

كلية الأمة الجامعية
AL-Ummah University College



الرقم: ك م / ١٠٠ / ٥٥
التاريخ: 2022/02/15 م
الموافق: 13/ رجب/ 1443 هـ

حضرة منسق مشروع "التعليم للجميع Edu4All" في الكلية،
المهندس عبد المحسن القواسمي، المحترم.

الموضوع: قرار انشاء وتشكيل وحدة تمكين الوصول للطلبة ذوي الإعاقة في الكلية

"Accessibility Unit"

السلام عليكم ورحمة الله تعالى وبركاته، وبعد...

إشارة إلى الموضوع المذكور أعلاه وإلى كتابكم لنا بتاريخ 26.01.2022م، فقد قرر مجلس كلية الأمة الجامعية \ القدس، في جلسته المنعقدة بتاريخ 07.02.2022م، انشاء وتشكيل وحدة تمكين الوصول للطلبة ذوي الإعاقة في الكلية والتي سيضم طاقمها الأعضاء التالية أسماؤهم:-

الرقم	الاسم	القسم	المهمة
1.	أ.أمن الغلابيني	شؤون الطلبة	منسق الوحدة ومستشار دعم وتعليم ذوي الإعاقة
2.	د.رولا حرب	قسم تخصصات البكالوريوس	عضو
3.	أ.آلاء قواسمي	قسم تخصصات دبلوم التربية	عضو
4.	م.مي عبيد	قسم تخصصات الدبلوم الفنية والهندسية	عضو
5.	أ.محمد سلامة	قسم تخصصات الدبلوم الإدارية والتجارية	عضو
6.	أ.محمد تقاحة	قسم التسجيل	عضو
7.	م.أحمد دريدي	قسم الشبكات	عضو

وتفضلوا بقبول فائق الاحترام،

عبد الكلية
د. هبة بركات



ع.ق.
نسخة للملف الخاص
نسخة للأقسام المذكورة
نسخة لكل عضو

القدس / ضاحية البريد / خلف سناد فيصل الحسيني Jerusalem\ Dahiyet Al-Barid\ Behind Faysal Athusayni Stadium
☎ 02-2344454 / 02-2347013 ☎ 02-2349013 ☎ 059-5901031 📧 P.O. Box. Al-Ram. 22
🌐 www.alummah.ps 📧 info@alummah.ps



**Disability as diversity: The inclusion of students
with disabilities in higher education - Edu4ALL**

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**Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members,
Location, Objectives, and Goals**

D2.1.b Vision, Mission, Tasks, Location, Objectives, and Goals of the Accessibility Unit

University full name:	Al-Ummah University College
Partner acronym	UUC

Name of the Accessibility Unit (in English)	Accessibility unit for disabled students
Vision statement File name of the attached official PDF document in Arabic and in English:	Building a better higher education environment for students with disabilities, where equal opportunities for inclusion and development are provided, so that students with disabilities can lead productive, <u>safe</u> and dignified job opportunities.
Mission statement File name of the attached official PDF document in Arabic and in English:	To empower students with disabilities, through the unit's strategies, plans, and effective partnerships with various local community institutions to integrate them into the educational process and create an enabling environment that provides students with disabilities with equal opportunities with their healthy peers, enabling them to learn in an ideal atmosphere that ensures the protection of their rights and enhances their capabilities to participate as independent members and producers in society.
Location	Institution: AL-Ummah University College Name of the Accessibility Unit: Accessibility unit for disabled students Address: Jerusalem / Al-Ram Street name: Dahiyat Al Bareed Street Street number: Postal/zip code: Al-Ram 22 / P126 Campus name: UUC Building: UUC Floor: Ground floor (0) Room number: G02

	Google maps link: https://www.google.com/maps?ll=31.847855,35.231428&z=15&t=h&hl=ar&gl=US&mapclient=embed&cid=11716094507700348284 Google maps coordinates: 31.8489850836873, 35.231428
Goals	Goal 1: to support the integration of students with disabilities on the basis of physical and behavioral <u>characteristics</u>, in order to ensure their inclusion in the educational process and to ensure the ability to accept them. Goal 2: Providing various support services to students with disabilities, <u>teachers</u> and unit workers. Goal 3: Promote social integration by providing knowledge, awareness, and experience of inclusion and integration of people with disabilities.
Objectives	Goal1: to support the integration of students with disabilities on the basis of physical and behavioral <u>characteristics</u>, in order to ensure their inclusion in the educational process and to ensure the ability to accept them. Objectives: • Determine the categories of students that can be received in the college based on the degree of disability and the preparation and equipment available in the college and unit according to the stage. • Spread the culture of inclusion of students with disabilities among the unit and college staff and among the rest of the students. • Support the creation and development of regulations and instructions for the enrollment of people with disabilities in the college and their approval by the official authorities. • To work on developing the recruitment process with the concerned authorities. Goal 2: Providing various support services to students with disabilities, <u>teachers</u> and unit workers. Objectives: • To provide aids and equipment to meet the needs of students with disabilities that support their achievement and development by teachers. • To provide the required training for the unit members and the different departments.

	• To provide training for unit staff and specialists on devices and equipment for people with disabilities. • To provide advisory and technical services to local community organizations concerned with people with disabilities Goal 3: Promote social integration by providing knowledge, awareness, and experience of inclusion and integration of people with disabilities. Objectives: • To increase the knowledge of students with disabilities, families, students, and policymakers at all levels regarding the needs of students with disabilities and their families and how policy decisions affect their well-being and inclusion in their communities. • To strength partnership relations with relevant local community institutions. • To raise awareness within the various labor market institutions, specifically the private sector institutions, of the importance of employing people with disabilities within their staff.
Tasks	• Supporting the unit at the level of providing a place in line with the specific needs of students with disabilities. • Supporting the unit at the level of rehabilitating the building to suit students with disabilities as they work on implementing the procedural requirements for students with disabilities • Supporting the unit in providing the required staff. • Supporting the unit in providing the required training needed by its members and lecturers in different departments • Supporting the unit in providing the required staff and including its structure within the structure of the college • Supporting the integration of students with disabilities with other students. • Supporting the unit in providing the required equipment for people with disabilities and training specialized staff to use it. • Spreading awareness regarding the inclusion of people with disabilities in the educational process in cooperation with partner institutions. • Supporting the unit in establishing effective partnership relations with specialized institutions.



Disability as diversity: The inclusion of students with disabilities in higher education - Edu4ALL

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Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members, Location, Objectives, and Goals

D2.1.b

رؤية وحدة إمكانية الوصول ورسالتها ومهامها وموقعها وأهدافها وغاياتها

الاسم الكامل للجامعة	كلية الأمة الجامعية
اختصار	UUC
اسم الوحدة	وحدة إمكانية الوصول للطلبة ذوي الإعاقة
الرؤية	بناء بيئة تعليم عال أفضل للطلاب ذوي الإعاقة، حيث يتم توفير فرص متساوية للإدماج والتطوير، بحيث يمكن للطلاب ذوي الإعاقة أن يعيشوا فرص عمل منتجة وأمنة وكريمة.
الرسالة	تمكين الطلبة ذوي الإعاقة من خلال استراتيجيات الوحدة وخططها وشراكاتها الفعالة مع مختلف مؤسسات المجتمع المحلي لدمجهم في العملية التعليمية وخلق بيئة تمكينية توفر للطلاب ذوي الإعاقة فرصاً متساوية مع أقرانهم الأصحاء، وتمكينهم من التعلم في جو مثالي يضمن حماية حقوقهم ويعزز قدراتهم على المشاركة كأعضاء مستقلين ومنتجين في المجتمع.
الموقع	المؤسسة: كلية الأمة الجامعية اسم وحدة إمكانية الوصول: وحدة إمكانية الوصول للطلبة ذوي الإعاقة العنوان: القدس / الرام اسم الشارع: شارع ضاحية البريد رقم الشارع: الرمز البريدي: الرام 22 / P126 اسم الحرم الجامعي: كلية الأمة الجامعية بداية: كلية الأمة الجامعية الطابق: الطابق الأرضي (0) رقم الغرفة: G02 رابط خرائط جوجل: https://www.google.com/maps?ll=31.847855,35.231428&z=15&t=h&hl=ar&gl=US&mapclient=embed&cid=11716094507700348284 إحداثيات خرائط جوجل: 31.8489850836873, 35.231428
الغايات	الغاية 1: دعم دمج الطلاب ذوي الإعاقة على أساس الخصائص الجسدية والسلوكية، بما يضمن إدماجهم في العملية التعليمية وضمان القدرة على قبولهم. الغاية 2: توفير خدمات الدعم المختلفة للطلاب ذوي الإعاقة والمعلمين والعاملين في الوحدات. الغاية 3: تعزيز الاندماج الاجتماعي من خلال توفير المعرفة والوعي والخبرة في مجال إدماج الأشخاص ذوي الإعاقة واستيعابهم.

الغاية 1: دعم دمج الطلاب ذوي الإعاقة على أساس الخصائص الجسدية والسلوكية، بما يضمن إدماجهم في العملية التعليمية وضمان قدره على قبولهم.	
اهداف: 1. تحديد فئات الطلاب الذين يمكن استقبالهم في الكلية بناء على درجة الإعاقة والإعداد والتجهيزات المتوفرة في الكلية والوحدة حسب المرحلة. 2. نشر ثقافة دمج الطلاب ذوي الإعاقة بين موظفي الوحدة والكلية وبين بقية الطلاب. 3. دعم وضع وتطوير الأنظمة والتعليمات الخاصة بالتحاق الأشخاص ذوي الإعاقة بالكلية واعتمادها من الجهات الرسمية. 4. العمل على تطوير عملية التوظيف مع الجهات المعنية.	
الغاية 2: توفير خدمات الدعم المختلفة للطلاب ذوي الإعاقة والمعلمين والعاملين في الوحدات.	
اهداف: 1. توفير الوسائل والمعدات اللازمة لتلبية احتياجات الطلاب ذوي الإعاقة التي تدعم إنجازهم وتطويرهم من قبل المعلمين. 2. توفير التدريب المطلوب لأعضاء الوحدة والإدارات المختلفة. 3. تدريب موظفي الوحدة والمتخصصين على الأجهزة والمعدات الخاصة بالأشخاص ذوي الإعاقة. 4. تقديم الخدمات الاستشارية والتقنية لمنظمات المجتمع المحلي المعنية بالأشخاص ذوي الإعاقة.	الاهداف
الغاية 3: تعزيز الاندماج الاجتماعي من خلال توفير المعرفة والوعي والخبرة في مجال إدماج الأشخاص ذوي الإعاقة وإدماجهم.	
اهداف: 1. زيادة معرفة الطلاب ذوي الإعاقة والأسر والطلاب وصانعي السياسات على جميع المستويات فيما يتعلق باحتياجات الطلاب ذوي الإعاقة وأسرهم وكيف تؤثر قرارات السياسة العامة على رفاههم وإدماجهم في مجتمعاتهم. 2. إقامة علاقات شراكة مع مؤسسات المجتمع المحلي ذات الصلة. 3. توعية مؤسسات سوق العمل المختلفة، وتحديدًا مؤسسات القطاع الخاص، بأهمية توظيف الأشخاص ذوي الإعاقة ضمن موظفيها.	
1. دعم الوحدة على مستوى توفير مكان يتماشى مع الاحتياجات المحددة للطلاب ذوي الإعاقة. 2. دعم الوحدة على مستوى تأهيل المبنى ليناسب الطلاب ذوي الإعاقة حيث يعملون على تنفيذ المتطلبات الإجرائية للطلاب ذوي الإعاقة. 3. دعم الوحدة في توفير الكوادر المطلوبة. 4. دعم الوحدة في توفير التدريب المطلوب الذي يحتاجه أعضاؤها والمحاضرون في الأقسام المختلفة. 5. دعم الوحدة في توفير الكوادر المطلوبة وإدراج هيكلها ضمن هيكل الكلية. 6. دعم دمج الطلاب ذوي الإعاقة مع الطلاب الآخرين. 7. دعم الوحدة في توفير المعدات اللازمة للأشخاص ذوي الإعاقة وتدريب الكوادر المتخصصة على استخدامها. 8. نشر الوعي بشأن دمج الأشخاص ذوي الإعاقة في العملية التعليمية بالتعاون مع المؤسسات الشريكة. 9. دعم الوحدة في إقامة علاقات شراكة فعالة مع المؤسسات المتخصصة.	المهام



Annex VII: INU documents



**Disability as diversity: The inclusion of students
with disabilities in higher education - Edu4ALL**

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**Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks, Members,
Location, Objectives, and Goals**

Members of the Accessibility Unit¹

University full name:	Irbid National University
Partner acronym	INU
Describe in detail the procedure followed for the formation of the Members of the Accessibility Unit	The accessibility unit will be established at the deanship of students' affairs, as a part of the Department of Guidance and counseling. Thus, the employees of that department will be the staff of the accessibility unit. We select the, Dr. Farah Zawaideh, as the coordinator for this unit, and all other staff in the department as members in the Accessibility Unit. Moreover, Dr. Ahmad Odat is selected as members as he is currently the Project Manager of the Edu4ALL project at INU. Their role will be advising the other members and coordinating the unit
Details of the decision taken for the formation of the Members of the Accessibility Unit in the university: who (person/title or body)-Signed decision (attached document)	The decision was taken by the Deans Council No (25/12/2022) session no. (12) date (2/2/2022)
Disability Advisor or Learning Support Coordinator	
First name:	Farah
Surname:	<u>Zawaideh</u>
Title:	Dean of Student affairs
e-mail:	Fomh2009@gmail.com
Job Title / Position in the university:	Dean of Student affairs
Job role(s)/Responsibilities in the university	Administrative
HEI Degree:	☒ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc:

¹ At least 5 Faculty/Staff members

	PhD: Computer Science System
Comments / Background	
Member of committee of practice:	Yes
Faculty / Staff member 1	
First name:	Ahmad
Surname:	Odat
Title:	PhD.
e-mail:	DrAhmadOdat@inu.edu.jo , aodat@yahoo.com
Job Title / Position in the university:	Artificial Intelligent Professor
Job role(s)/Responsibilities in the university	Teacher and Researcher
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Computer Information System / AI
Comments / Background	Project Manager at INU
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 2	
First name:	Motasem
Surname:	Abu Dawas
Title:	Dr.
e-mail:	Motasem_dawas@yahoo.com , Motasem_dawas@inu.edu.jo
Job Title / Position in the university:	Associate Professor, computer Science, INU
Job role(s)/Responsibilities in the university	Teacher and Researcher
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Computer Science
Comments / Background	Head of Computer Science Department at INU
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 3	
First name:	Kamal
Surname:	Momani
Title:	Assistant Dean of Student Affairs
e-mail:	Kamal_sam62@yahoo.com
Job Title / Position in the university:	Assistant Dean of student affaires
Job role(s)/Responsibilities in the university	Assistant Dean of students affairs

HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: physical Education MSc: PhD:
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 4	
First name:	Khaled
Surname:	Khwaileh
Title:	Dean Assistant for Student Affairs in Law Faculty
e-mail:	Khaled.law2008@yahoo.com k.khwaileh@inu.edu.jo
Job Title / Position in the university:	Dean Assistant for student Affairs in Law Faculty
Job role(s)/Responsibilities in the university	Dean Assistant for student Affairs in Law Faculty
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Public International Law/International Trade Law
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 5	
First name:	Zeinab
Surname:	Ibdah
Title:	Faculty member of Art faculty
e-mail:	Zeinabibdah77@gmail.com Z.ibdah@inu.edu.jo
Job Title / Position in the university:	Assistant Professor at the Faculty of Arts, Department of Arabic Language, INU
Job role(s)/Responsibilities in the university	Teacher and Researcher
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Linguistic selection Criteria In Semantic Books In The Fourth Century After Hijra/ "Mutakhaiar Al-Alfaz" as a model.
Comments / Background	

Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 6	
First name:	Najwa
Surname:	Khasawneh
Title:	
e-mail:	n.khasawneh@inu.edu.jo
Job Title / Position in the university:	Head of class teacher and higher diploma Department
Job role(s)/Responsibilities in the university	Teacher, researcher and administrator
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: Arabic language and literature MSc: Education (Arabic Ings - Grammatical and Linguistic Studies) PhD: Ph.D. in Arabic language curricula and teaching methods
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No
Faculty / Staff member 7	
First name:	Nahedh
Surname:	Alawneh
Title:	
e-mail:	dr.nah@inu.edu.jo
Job Title / Position in the university:	Faculty member of Nursing faculty
Job role(s)/Responsibilities in the university	Teacher and researcher
HEI Degree:	☐ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: Human Physiology PhD:
Comments / Background	
Member of committee of practice:	☐ Yes ☐ No

The Hashemite Kingdom of Jordan
Irbid National University
Irbid- Jordan
Office of the president

المملكة الأردنية الهاشمية
جامعة إربد الأهلية
إربد- الأردن
مكتب الرئيس

الرقم: 246 / 12/ 115/ 1
التاريخ: 19 رجب 1443 هـ
الموافق: 20 شباط 2022 ميلادي

رئيساً/ عميد شؤون الطلبة
عضواً / كلية العلوم وتكنولوجيا المعلومات
عضواً / كلية العلوم التربوية
عضواً/ كلية الآداب والفنون
عضواً/ كلية القانون
عضواً/ كلية التمريض
عضواً/ عمادة شؤون الطلبة

الأستاذ الدكتور فرح زوايدة
الدكتور معصم أبو دواس
الدكتورة نجوى خصاونة
الدكتورة زينب إبداح
الدكتور خالد خويلدة
المدرس ناهض علاونة
السيد كمال المومني

تحية طيبة وبعد،،،

استناداً إلى قرار مجلس العمداء رقم (2022/12/25) في جلسته رقم (12) بتاريخ 2022/2/2،
فقد قررت تشكيل لجنة منكم وعلى النحو المبين أعلاه، وذلك لمتابعة أعمال وحدة الوصول
(Accessibility Unit) في الجامعة والإشراف والمتابعة لأوضاع الطلبة من ذوي الإعاقة.

متمنياً لكم التوفيق،،،

رئيس الجامعة
الأستاذ الدكتور أحمد منصور الخصاونة

TECNO TAIVOS CAMON
Tdefax: 7056681- P.O.Box: 2600
هاتف: 7056682/6- تليفاكس: 7056681- ص.ب: 2600



**Disability as diversity: The inclusion of students
with disabilities in higher education - Edu4ALL**

Co-funded by the
Erasmus+ Programme
of the European Union



**Task 2.1: Defining and Setting the Inclusive Education Unit Vision, Mission, Tasks,
Members, Location, Objectives, and Goals**



The Accessibility Unit at INU

Vision:

Creating an academic environment suitable for students with disabilities (SWD) by supporting their academic social and psychological needs through relevant equipment, tools and policies.

Mission:

- Adapting the Universities' academic environment to the requirements of students with disabilities.
- Providing SWD with equal opportunities.
- Promoting their independence, develop their cooperative spirit and bring out their full potential.
- Preparing active individuals capable of developing the community.

Tasks:

1. Commitment to carry out the tasks assigned to the unit official and stipulated in the INU.

2. Reviewing and developing the services provided by the unit, through introducing new activities.
3. Providing specialized academic staff to work in the unit.
4. Activating the unit's role in providing advisory and training services to the college society.
5. Determining the eligibility of services for SWD.
6. Providing appropriate and necessary support services for students with disabilities.
7. Raising awareness of the college society with all issues related to students with disabilities.
8. Holding various activities for SWD.
9. Participating with activities to introduce the accessibility unit.
10. Coordinating with different departments in the University to facilitate all matters of students with disabilities.
11. Participating in local and international events related to services for students with disabilities.
12. Disseminating the services that are offered by the unit using internet websites and social media pages.

Members:

Members of the Accessibility Unit

University full name:	Irbid National University
Partner acronym	INU
Describe in detail the procedure followed for the formation of the Members of the Accessibility Unit	The accessibility unit will be established at the deanship of students' affairs, as a part of the Department of Guidance and counseling. Thus, the employees of that department will be the staff of the accessibility unit. We select the, Dr. Farah <u>Zawaideh</u>, as the coordinator for this unit, and all other staff in the department as members in the Accessibility Unit. Moreover, Dr. Ahmad Odat is selected as members as he is currently the Project Manager of the Edu4ALL project at INU. Their role will be advising the other members and coordinating the unit
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Disability Advisor or Learning Support Coordinator	
First name:	Farah
Surname:	<u>Zawaideh</u>

Title:	Dean of Student affairs
e-mail:	Fomh2009@gmail.com
Job Title / Position in the university:	Dean of Student affairs
Job role(s)/Responsibilities in the university	Administrative
HEI Degree:	☐ BSc ☒ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Computer Science System
Comments / Background	
Member of committee of practice:	Yes
Faculty / Staff member 1	
First name:	Ahmad
Surname:	Odat
Title:	PhD.
e-mail:	DrAhmadOdat@inu.edu.io , aodat@yahoo.com
Job Title / Position in the university:	Artificial Intelligent Professor
Job role(s)/Responsibilities in the university	Teacher and Researcher
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc:

	MSc: PhD: Computer Information System / AI
Comments / Background	Project Manager at INU
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 2	
First name:	<u>Motasem</u>
Surname:	Abu <u>Dawas</u>
Title:	Dr.
e-mail:	Motasem_dawas@yahoo.com , Motasem_dawas@inu.edu.jo
Job Title / Position in the university:	Associate Professor, computer Science, INU
Job role(s)/Responsibilities in the university	Teacher and Researcher
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Computer Science
Comments / Background	Head of Computer Science Department at INU
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 3	
First name:	Kamal
Surname:	Momani
Title:	Assistant Dean of Student Affairs
e-mail:	Kamal_sam62@yahoo.com

Job Title / Position in the university:	Assistant Dean of student affaires
Job role(s)/Responsibilities in the university	Assistant Dean of students affairs
HEI Degree:	☐ BSc ☐ MSc ☒ PhD
Degree(s) Title(s)	BSc: physical Education MSc: PhD:
Comments / Background	
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 4	
First name:	Khaled
Surname:	Khwaileh
Title:	Dean Assistant for Student Affairs in Law Faculty
e-mail:	Khaled.law2008@yahoo.com k.khwaileh@inu.edu.io
Job Title / Position in the university:	Dean Assistant for student Affairs in Law Faculty
Job role(s)/Responsibilities in the university	Dean Assistant for student Affairs in Law Faculty
HEI Degree:	☒ BSc ☐ MSc ☐ PhD
Degree(s) Title(s)	BSc:

	MSc: PhD: Public International Law/International Trade Law
Comments / Background	
Member of committee of practice:	☒ Yes ☐ No
Faculty / Staff member 5	
First name:	Zeinab
Surname:	<u>Ibdah</u>
Title:	Faculty member of Art faculty
e-mail:	Zeinabibdah77@gmail.com Z.ibdah@inu.edu.jo
Job Title / Position in the university:	Assistant Professor at the Faculty of Arts, Department of Arabic Language, INU
Job role(s)/Responsibilities in the university	Teacher and Researcher
HEI Degree:	☐ BSc ☒ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: PhD: Linguistic selection Criteria In Semantic Books In The Fourth Century After Hijra/ <u>"Mutakhaiar Al-Alfaz"</u> as a model.
Comments / Background	
Member of committee of practice:	☐ Yes ☒ No

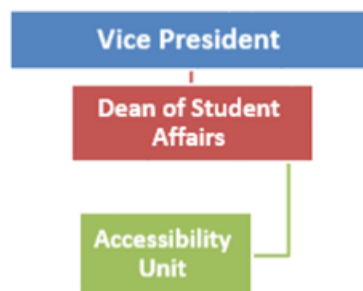
Faculty / Staff member 6	
First name:	Najwa
Surname:	Khasawneh
Title:	
e-mail:	n.khasawneh@inu.edu.io
Job Title / Position in the university:	Head of class teacher and higher diploma Department
Job role(s)/Responsibilities in the university	Teacher, researcher and administrator
HEI Degree:	☐ BSc ☒ MSc ☐ PhD
Degree(s) Title(s)	BSc: Arabic language and literature MSc: Education (Arabic Ings - Grammatical and Linguistic Studies) PhD: Ph.D. in Arabic language curricula and teaching methods
Comments / Background	
Member of committee of practice:	☐ Yes ☒ No
Faculty / Staff member 7	
First name:	<u>Nahedh</u>
Surname:	<u>Alawneh</u>
Title:	
e-mail:	dr.nah@inu.edu.io
Job Title / Position in the university:	Faculty member of Nursing faculty
Job role(s)/Responsibilities in the university	Teacher and researcher
HEI Degree:	☐ BSc ☒ MSc ☐ PhD
Degree(s) Title(s)	BSc: MSc: Human Physiology PhD:

Comments / Background	
Member of committee of practice:	☐ Yes ☒ No



Location:

An accessibility Unit belong to the student affairs deanship in the first floor at C building.



Objectives and Goals:

- Developing an appropriate academic environment for students with disabilities and providing them with equal opportunities.
- Developing personal abilities and independence of students with disabilities.
- Technical empowerment to integrate graduates with disabilities into community institutions.
- Promoting the role of the inclusive education unit in serving the disabled segment of society.
- Developing the level of networking and relations with local and international institutions in the field of supporting inclusive education.